

Joining Instructions

Professional Cookery and Culinary Skills

Welcome to the Hospitality team at Wiltshire College & University Centre.

Please find below details of course related costs and items you will need to purchase ready for the start of term, we look forward to meeting you.

Resource Fee

You will need to pay your £25 non-refundable Resource Fee before coming to enrol. This can be paid via the [WCUC Online Shop](#). You will need to bring a copy of your receipt to enrolment as proof of purchase. If you cannot pay online, please pay by card on enrolment day.

Uniform and Equipment

ALL students are required to purchase uniform and kit for their chosen hospitality course.

We recommend that if your place is conditional on achieving exam results that you do not purchase items until your place is confirmed at your enrolment appointment.

Ordering is via the Russums website – [College Course Ordering System](#)

Username – [WILstudent](#)

Password – [dfps496](#)

This will ensure you attract the maximum college discount, please **DO NOT** order from anywhere else, as these items will not be accepted by the college. The above kit is college compliant with Health and Safety risk assessments.

Please follow the measurement guidelines attached carefully as personalised kit (jackets and knives) cannot be returned.

Student first name and surname is required for jacket embroidery, please note that nicknames and initials are not acceptable.

PLEASE ALLOW 14 WORKING DAYS FOR HOME DELIVERY WHICH WILL BE VIA DPD. Parcels will need to be handed to a person over 18 due to knives being included on the delivery.

Any queries on orders or deliveries please call Russums on **01709 372345** Monday-Friday 08.30-17:00hrs, please have your order number to hand.

Payments can be by credit, debit card, and PayPal there is also an option to pay in three instalments via PayPal which must be set up on your personal PayPal before ordering.

Please note that if you are not applying for Bursary, full kits must be purchased (see Financial Support section for more details).

Level 1

Level 1 Full Kit **£312.50** (smaller apron 28x33) **£315.80** (larger apron 34x33)

Level 2

Level 2 Full Kit **£296.75**

BURSARY STUDENT'S UNIFORM COSTS & LOG IN DETAILS (ALL financial information must be submitted to the college to order this kit)

Level 1

Level 1 Starter Kit **£129.50** (smaller apron 28x33) **£132.80** (larger apron 34x33)

Level 2

Level 2 Starter Kit **£129.00**

Username – [WILstudent](#)

Password – [trem265](#)

Books

Students on Level 2 & Level 3 will be required to purchase a book for the course; this will be required for the start of the course and is included in the kit list from Russums.

Stationery

All students are required to provide their own stationery, to include paper, pens and pencils and folders.

Lockers

Personal belongings will not be permitted in the kitchens and will need to be stored in a locker.

Lockers will be discussed with students on induction day, students may bring in their own padlocks, we ask that these are combination padlocks only. Students will need to inform staff if they are using their own so this can be recorded.

Health & Safety Requirement

Please be aware that jewellery, piercings, false nails or false eyelashes are **NOT** permitted in the practical kitchen sessions. These will need to be removed before entering the kitchen.

Financial Support

We understand that we are in a financially challenging time, and the costs of attending college can put pressure on a lot of families. Bursary funding is designed to help students overcome the financial barriers to attend and participate on their chosen course. Information about the criteria for applying bursary funds can be found on our website – [Bursaries - Wiltshire College & University Centre](#).

Bursary payments for anything other than meals and bus passes will be paid after 6 weeks of continued attendance, therefore please be mindful of this if you choose to purchase items yourself then.

We look forward to welcoming you to Wiltshire College & University Centre and hope you enjoy your course.