

Joining Instructions

Business

Welcome to the Business Course at Wiltshire College and University Centre.

Please find below details of course related costs and items you may need to purchase ready for the start of term.

Resource Fee

You will also need to pay your £25 non-refundable Resource Fee before coming to enrol. This can be paid via the [WCUC Online Shop](#). You will need to bring a copy of your receipt to enrolment as proof of purchase. If you cannot pay online, please pay by card on enrolment day.

Stationery

All students are required to provide their own personal stationery to include pads, pens and pencils ready for the start of term. Course tutors will advise of any specific requirements at the start of term.

Books

Students do not have to buy textbooks although it is advisable.

T Level:

- My Revision Notes: Management and Administration T Level Paperback – 26 April 2024 by Tess Bayley
ISBN 978-1398379268 Hodder Education
- Management and Administration T Level: Exam Practice Workbook Paperback – 30 August 2024 by Tess Bayley
ISBN 978-1036007034 Hodder Education
- Management and Administration T Level: Core Paperback – 14 April 2023 by Sean Vertigan, Tess Bayley and Sandra Middleton
ISBN 978-1398372559 Hodder Education

Level 2:

- BTEC First Business Student Book by Carol Carysforth
ISBN 978-1446901366
- Pearson REVISE BTEC First in Business Revision Guide

ISBN 978-1446906682 Pearson.

The revision guide is also available in a digital format.

- Pearson REVISE BTEC First in Business Revision Workbook
ISBN 978-1446906699

We recommend that if your place is conditional on achieving exam results that you do not purchase items until your place is confirmed at your enrolment appointment.

Trips

All students will have the opportunity to attend one or more study trips during the year. You will be advised of these by your course lecturers and if there is a cost this can be paid via the [WCUC Online Shop](#).

Financial Support

We understand that we are in a financially challenging time, and the costs of attending college can put pressure on a lot of families. Bursary funding is designed to help students overcome the financial barriers to attend and participate on their chosen course. Information about the criteria for applying bursary funds can be found on our website – [Bursaries - Wiltshire College & University Centre](#).

Bursary payments for anything other than meals and bus passes will be paid after 6 weeks of continued attendance, therefore please be mindful of this if you choose to purchase items yourself then.