

Welcome to the BA (Hons) in Film Production and Cinematography

Congratulations on accepting your offer of a place on the *Film Production and Cinematography BA Hons* course. If your offer is conditional, we hope that you achieve the required qualifications and decide to join us at Wiltshire College and University Centre. To help you prepare for the course and the beginning of term, we would like to provide you with some further information - please be sure to read it all and give us a call if you have any questions.

Where will I study?

The degree is awarded by Bournemouth University, but the course is delivered at Wiltshire College & University Centre, Salisbury, Southampton Road, Salisbury, SP1 2LW.

What is the cost of my course?

The fee for a UK/EU student on the first year of the course is £9,250 per year.

What's included in your tuition fee?

Your tuition fee covers a wide range of student services that will support you through your study. You will have access to an extensive supply of industry standard film equipment, such as camera, lighting, and postproduction facilities. Academic and technical staff will deliver lectures, workshops, and tutorial support.

A small number of specific collaborative 16mm film projects will receive a small budget for film stock/processing, and other production expenses.

Not all film projects will be funded by your tuition fee, see 'Production Costs' below.

The Learning Resource Centre will provide you with access to a wide range of electronic resources (databases, e-journals and e-books), print and multimedia collections.

There will also be trips throughout the course, and you will benefit from visiting lecturers, which will include professional directors, scriptwriters, and cinematographers.

No Hidden Extras.

Production Costs

You will produce many films during your time on this course, across multiple genres, and the cost of producing these films will vary. Film production costs such as transportation, cast, locations, and props can quickly accumulate, so you need to carefully consider the logistics of your projects. Big budgets do not guarantee big quality, and the amount of money spent on a film will not affect the assessment of your work. Lecture staff will support you in developing concepts that could be produced on a minimal budget, and we will also advise you on sourcing financial support for your major film productions.

All the equipment necessary for you to produce a professional quality film will be provided by the college.

Work Placement

There is a mandatory four-week (20 working days) professional placement that you need to complete between the second and third years of this BA programme. Students generally find experience opportunities in London and other major UK cities, so you would need to consider how to finance your travel and accommodation to satisfy this requirement. Students on this BA programme often get work on some of the many films and television shows that film locally to our campus and these opportunities often lead to exciting career prospects for our students upon graduation. The placement does not always need to be voluntary (without payment). Many students do get paid work on film and television productions as part of their work placement, but you should consider and budget for the eventuality that your placement will not provide payment.

Other Costs

Print vouchers (for use on college photocopiers and Printers) - all students are provided with some printing credit, once used additional printing credits can be purchased from Student Services in values of £5, £10, or £20.

Whilst many trips and visits will be covered as part of the course, there may be other opportunities of interest to you that might require you to organise travel and/or purchase tickets for yourself.

You may find it helpful to buy your own textbooks although the college does have a fully equipped library, and you also have access to the library on the main BU Campus.

When do I enrol on my course?

Wiltshire College & University Centre Online enrolment opens on Monday 22 August and if you are either holding an unconditional offer or have met the conditions of your offer, you will be emailed a link to enable you to complete the enrolment form (if your offer is confirmed later than 22 August, you will be emailed the link at this point). Please check your both your inbox and junk folder of the email account you used for your application and let HE Admissions know if you change email details.

Enrolment is an important step and will allow us to set up a Student Account for you ready to start your course.

You will also be emailed directly by Bournemouth University to complete the online Bournemouth University registration process in August.

Induction Day

We will be holding an Induction Day for all Higher Education students on Monday 18th September at Wiltshire College & University Centre Salisbury.

The day will start at 9.30am and will finish at approximately 4.30pm. Please sign in at the main reception and you will be directed to the Induction session.

When do I start my course?

Your course will start on Tuesday 19th September. Because of the practical nature of our film course, your timetable will vary each week, and this will be explained and clarified during your induction week.

You will need to bring pens, a notebook, and a file/ folder.

What can I do to prepare for my studies?

Start watching films and television for reasons other than just pure enjoyment. You should watch anything and everything, including film and television that you would normally not choose to watch. Make a particular effort to watch material that goes beyond mainstream blockbusters and recent releases. Look at independent films, international cinema, silent movies, film noir, documentaries, costume dramas, musicals. Go outside of your comfort zone and explore different genres, periods and national cinemas.

Most films that you will make on your course will be made on location, and so a significant proportion of your time will be spent outdoors, throughout the autumn and winter months. Do not rely on enthusiasm and dedication to your art to keep you warm and dry – waterproofs and decent footwear are essential!

Having access to a computer for private study is very important. All the course material will be made available to you on *Microsoft Teams*. You will also have access to library services through Wiltshire College VLE and Bournemouth University's *Brightspace* website. If you have a laptop then the College has wi-fi zones, for example in the library and the Higher Education spaces, which will enable you to connect to the internet and the College network. The College can help configure your laptop to ensure that you can access the network; details will be made available to you at induction.

Equipment you need

- Stationery (including A4 Leaver Arch Files, Pens, Pencils, Eraser, Ruler, Writing Pads and Memory Sticks)
- A portable Solid State Hard Disk to make personal back-ups of your video files. (We recommend WD, Seagate or Toshiba 1TB USB3 – and formatted to ExFAT).
- Waterproofs and a winter coat for filming days.
- Sturdy footwear

Recommended reading

The following books are available in Wiltshire College library, but you may also wish to invest in these key texts yourself.

- *Cinematography Theory and Practice: Image Making for Cinematographers and Directors*, Blain Brown, Routledge, 3rd edition
- *In the Blink of an Eye*, Walter Murch, Silman-James Press, 2001, 2nd edition
- *Production Management for Film and TV*, Linda Stradling, Bloomsbury, 2010
- *The Cinema Book*, Pam Cook, Bloomsbury, 2007, 3rd edition
- *Film Art: An Introduction*, David Bordwell, McGraw-Hill Education, 2010

When do I move into Halls of Residence?

Students who have applied for St Marys Halls of Residence will receive full moving in instructions from the Accommodation team. Please contact accommodationSA@wiltshire.ac.uk if you have any questions about your accommodation.

UCAS Track and Exam Results

Exam Results (conditional offer holders only)

Exam results for many students holding conditional offers are supplied through UCAS and you will notice that your places become 'confirmed' on UCAS track as and when we receive your results.

UCAS, however do not supply us with all exam results and you are advised to check with UCAS to see if you need to send any of your results directly to us. If so, please scan and send copies of these to HEadmissions@wiltshire.ac.uk as soon as available.

Results should be official – either in the form of certificates, results slips or transcripts. In the event that neither of these are available we will be happy to accept written confirmation on headed paper from your school or college.

Please remember that you should aim to get your results to us before the 31 August where possible. Please contact HE Admissions if you are unable to meet this deadline.

Student Finance

If you are planning to apply for student funding but have not yet done so, it's not too late!

We suggest that you apply as possible to limit delays in your funding at the start of your course. The following link will take you direct to the website to apply; www.direct.gov.uk/studentfinance.

When do you get your student loan?

You will get your loan once your enrolment is complete, and BU have confirmed your attendance on the course. Bournemouth University will send you a 'welcome letter' once you are 'unconditional firm' with you log in details and you will then need to complete the BU online registration process **before** you come to Induction Day at Salisbury.

Then, once you have attended Induction Day in Salisbury your attendance will be confirmed to Student Finance by BU and the first instalment of your maintenance loan will be paid to you within 5 working days.

Tuition fee loans are paid direct to the University. If you withdraw from your course, you will be liable for course fees as shown in Bournemouth University's fees policy.

Please contact BU if you have any queries about your student loan.

You should also be aware that the University is legally required to share information about your enrolment with certain statutory bodies including the Student Loan Company and the UK Border Agency. Please note that if you are withdrawn from the University, whether voluntarily or because the University requires you to do so, we will be obliged to report this to the appropriate agencies.

Bursaries and scholarships

As a student of Bournemouth University, you may be able to apply for a bursary or scholarship. To find out more about these see the 'Fees & Funding' section of the Bournemouth University website <https://www1.bournemouth.ac.uk/students/help-advice/finance-support>

Students with Additional Learning Support Needs

We believe in supporting all our students as best we can throughout their study. Sometimes this support needs to be more personalised to better meet their needs. If you feel this may apply to you, please contact HEAdmissions@wiltshire.ac.uk to request an ALS contact form.

If you think you will need extra support whilst studying, please apply for DSA (Disabled Students' Allowance) from Student Finance England. More information can be found here <https://www.gov.uk/disabled-students-allowances-dsas/overview>

Students applying for DSA will be required to have an external assessment. There is a charge for this assessment and whilst we can advise who to contact, we cannot provide the external assessment within the college so this needs to be arranged by you with support at the above link.

The DSA application process is quite a lengthy one and students are advised to apply prior to starting studies to ensure that equate support can be put in place as close to the start of term as possible.

All students will be introduced to the Bournemouth University's Additional Learning Support team. You can book individual tutorials whether you have a diagnosis or not.

You can find more information about ALS at Bournemouth University here;

<https://www1.bournemouth.ac.uk/why-bu/student-wellbeing/additional-learning-support>

Countdown Checklist

Have you:

- ✓ Applied for your accommodation
- ✓ Applied for your student finance
- ✓ Completed your BU online registration
- ✓ Applied for any bursary or scholarship you may be entitled to
- ✓ Sent us copies of all requested qualification certificates (if required)
- ✓ Registered online for a parking permit (information on how to register will be emailed to you closer to the start of the course)
- ✓ Applied for student discount schemes
 - [NUS extra | TOTUM, UNiDAYS - Fast, free, exclusive discounts for students \(myunidays.com\)](#)
 - [Free Student Discounts | Valid 2022 Codes \(studentbeans.com\)](#)
 - [Extra Funding for University - The Scholarship Hub](#)
- ✓ Considered becoming a member of our Student Alliance? More information to follow!

Useful Contacts

- ❖ **HE Admissions at Wiltshire College (0900 – 1630 Mon-Fri)**
Call 01225 756200, email: HEAdmissions@Wiltshire.ac.uk
- ❖ **Wiltshire College Main switchboard (0830 – 1630 Mon-Fri)**
Call 01225 350035
- ❖ **Accommodation team at Wiltshire College (0830 – 1630 Mon-Fri)**
Salisbury – 01985 803410 Accommodation@wiltshire.ac.uk
- ❖ **UCAS: (0830 - 1800 Mon-Fri)**
Call 08714680468
- ❖ **Student Finance England: (0800 - 2000 Mon – Fri, 0900 - 1600 Sat & Sun)**
Call 0300 100 0607
- ❖ **Bournemouth University (0830 – 1630 Mon – Fri)**
Ask BU 01202 969696 / askbu@bournemouth.ac.uk

Kieron Evans

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Bournemouth University Partnership Programme