



Free Copy



Wiltshire  
College



Part-Time Courses in Wiltshire



## Welcome to our 2011 guide to Part-time courses at Wiltshire College.

We hope that you will like this new slimmed down version of the directory which also features our exciting Skills<sup>3</sup> learning experiences offer for the first time.

Full course details are available on our websites [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) and [www.skills3.co.uk](http://www.skills3.co.uk) You can also phone our Customer Services team if you would like further information and advice, or call in person at any one of our College campuses or centres across the county.

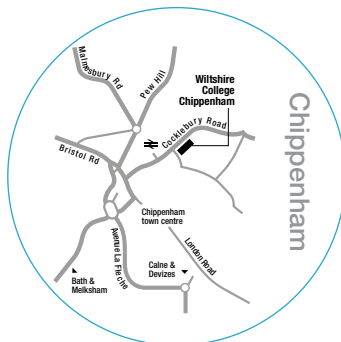
In the current economic climate, there has never been a more important time for us all to continue to improve our skills for the jobs we do now or hope to do in the future.

We look forward to welcoming you to Wiltshire College this coming year.

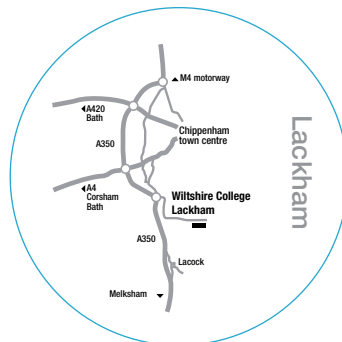
*Di Dale*

**Di Dale**  
Principal and Chief Executive

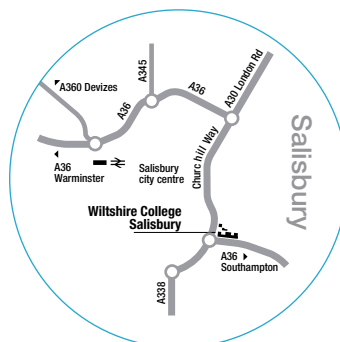
## Campus and Centre Information and Location Maps..



Cocklebury Road Chippenham SN15 3QD  
T: 01249 464644  
E: [info@wiltshire.ac.uk](mailto:info@wiltshire.ac.uk)



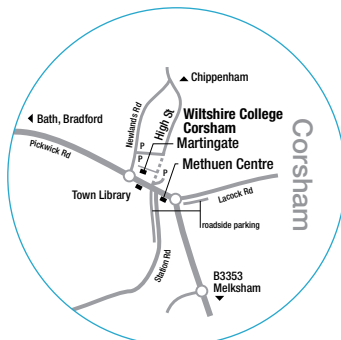
Lacock Chippenham SN15 2NY  
T: 01249 466800  
E: [info@wiltshire.ac.uk](mailto:info@wiltshire.ac.uk)



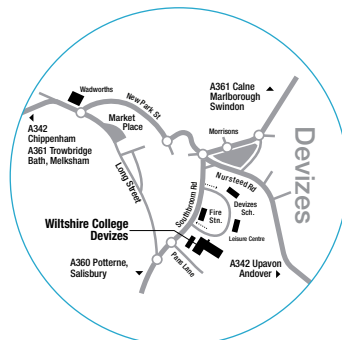
Southampton Road Salisbury SP1 2LW  
T: 01722 344344  
E: [info@wiltshire.ac.uk](mailto:info@wiltshire.ac.uk)



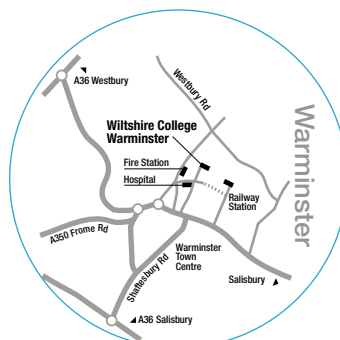
College Road Trowbridge BA14 0ES  
T: 01225 766241  
E: [info@wiltshire.ac.uk](mailto:info@wiltshire.ac.uk)



26 Martingate Corsham SN13 0HL  
T: 01249 715036  
and Methuen Centre South Place Corsham SN13 9HR  
E: [corsham@wiltshire.ac.uk](mailto:corsham@wiltshire.ac.uk)



Southbroom Devizes SN10 5AB  
T: 01380 723989  
E: [devizes@wiltshire.ac.uk](mailto:devizes@wiltshire.ac.uk)



The Avenue Warmminster BA12 9AA  
T: 01985 213316  
E: [warminster@wiltshire.ac.uk](mailto:warminster@wiltshire.ac.uk)

### Contact Customer Services on...

Chippenham Campus:

**01249 465365**

Lackham Campus:

**01249 466873**

Salisbury Campus:

**01722 344200**

Trowbridge Campus:

**01225 756264**



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## How to use the course directory

### Making the right choice

Wiltshire College is accredited with the national 'Matrix' quality kite mark for information, advice and guidance.

You can therefore expect to receive excellent customer service, impartial advice and objective information.



To help you make the right choice, we encourage you to:

1. Look up the course information sheets on our website [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) or phone **01722 344200** if you'd like one sent in the post.
2. Come along to one of our Open Events and Information Evenings – no appointment necessary. See below for dates.
3. Call in to see our friendly Customer Services advisers who are based in each of the four main campuses or the Centre Managers in Corsham, Devizes or Warminster.
4. If you are still unsure, request an adult guidance interview. This is a **free** impartial and confidential service. Contact the Customer Services teams on the numbers below to book an appointment:

## You can contact Customer Services on:

**Wiltshire College Chippenham**

**01249 465365**

**Wiltshire College Lackham**

**01249 466873**

**Wiltshire College Salisbury**

**01722 344200**

**Wiltshire College Trowbridge**

**01225 756264**

## Open Events and Information Evenings:

No appointment necessary – just drop in and talk to experienced staff about the courses on offer.

### Chippenham

Wednesday 12 October 2011 6.00pm – 8.00pm

Tuesday 31 January 2012 6.00pm – 8.00pm

Wednesday 2 May 2012 3.00pm – 5.00pm Information Evening

### Lackham

Saturday 5 November 2011 9.30am – 12.30pm

Saturday 4 February 2012 9.30am – 12.30pm

Thursday 24 May 2012 4.00pm – 7.00 pm Information Evening

### Salisbury

Thursday 3 November 2011 6.00pm – 8.00pm

Thursday 9 February 2012 6.00pm – 8.00pm

Wednesday 9 May 2012 3.00pm – 5.00pm Information Evening

### Trowbridge

Tuesday 11 October 2011 6.00pm – 8.00pm

Tuesday 7 February 2012 6.00pm – 8.00pm

Wednesday 16 May 2012 3.00pm – 5.00pm Information Evening



Find us on **Facebook**



Follow us on **Twitter**



## When to enrol

You can enrol now! We are open throughout the summer and recommend you enrol at least one week before your course begins. If you book before **19 August 2011** and you are paying in full, you can take advantage of our

### Early Bird Discount as follows:

- A £5 discount for courses costing between £50 and £99
- A £10 discount for courses costing over £100

## How to enrol

You can enrol in one of four ways:

1. **Online** – you can now enrol on many courses online. Check the course information sheets on our website: [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) and look for the **Enrol Now** symbol. Payment must be made in full at the time of the enrolment.
2. **By phone** – if your course does not need an interview and you are paying by credit or debit card and paying in full, call our Direct Enrolment Line on 01225 35 00 35
3. **In person** – visit Customer Services at each of the main campuses or one of our Centres at Corsham, Devizes or Warminster. Opening times are **Monday to Thursday 10.00am to 5.00pm and 10.00 am to 4.30pm on Fridays**. The Direct Enrolment Line also has extended opening times from **Tuesday 30 August to Thursday 29 September from 10.00am until 7.30pm** (Monday to Thursday only)
4. **By post** with a cheque made payable to Wiltshire College (please do not send cash). Send your completed enrolment form downloaded from [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) to Customer Services at Wiltshire College Trowbridge, College Road, Trowbridge, BA14 0ES. Please ensure you enclose the correct fee.

Phone our **Direct Enrolment** Line on **01225 35 00 35**

Please ensure you have the **course code** and your **credit/debit card** details when you call.

## How to read the course listing

**Key to symbols** which are shown after the course title. **This is found at the bottom of each page**

## Higher Education courses (University Level Courses)

If you are interested in these courses, you will need to request a part-time Higher Education application form from Customer Services on **01249 466806** or email [HEAdmissions@wiltshire.ac.uk](mailto:HEAdmissions@wiltshire.ac.uk) and attend an interview.

## ⚠ Courses requiring an interview

A course with this symbol, ⚠ denotes an interview is required. This may be in the form of a telephone discussion with the tutor or may require a visit to the campus. Once the tutor has agreed you can attend the course, they will sign your enrolment form. A signed form does not mean you are guaranteed a place on the course, the place is still subject to availability and payment.

## Leisure courses - course codes ending with A0

Many leisure courses run for 2 or 3 terms and you will have priority on enrolling on subsequent terms if you have attended the first term. Look for courses identified with the symbol **T** (Termly) in the listing. Enrolling on courses showing the **P** (Progressive), symbol mean you can enrol mid-year if you have appropriate experience. New students can enrol on the second term of these courses from 12 December 2011 or from 23 March 2012 for the third term.

We do not receive funding for students **under the age of 19** enrolling on leisure courses, so cannot normally enrol them onto these courses. Please enquire at Customer Services if you require further information.

## Under 19s

If you are under 19 on 31 August 2011 and meet the residency criteria\* **you will not have to pay course fees for courses** ending with F0, F1 or F2. If you are on an apprenticeship or any government sponsored training scheme your employer will normally be expected to pay the fees.

## Under 16s

Our part-time courses are largely designed for an adult audience and we cannot normally offer places to those students under the age of 16 on 31 August 2011.



## Course fees:

The course fees are as published in this Directory and include all registration, materials and exam fees. Some courses show two levels of fees – the full fee rate and the concessionary fee rate. See the section on Fee Concessions to see if you are eligible.

### The published fees do not apply to everyone.

\*If you have not been resident in the UK/EU/EEA for more than 3 years, then you may have to pay the overseas hourly rate. Contact Customer Services for further details.

You must pay the course fees when you enrol. We cannot reserve a place for you until we receive payment. It may be possible to join a course after the start date subject to availability and experience but the full fee is still normally charged.

## Employer to pay

If your employer is to pay, please ensure that they complete the **Employer's Undertaking** form on page 31 and send it in with your completed enrolment form.



## Instalment payments

If the cost of the course you are enrolling on is over £200, you can apply to pay in four instalments. 25% of the cost **plus a £35 administration fee** is due at enrolment, followed by three further instalments of 25%. Please note: all instalments must be paid in full before your course finishes or by 31 May 2012 - whichever is earliest. If you withdraw from your course early, full payment is still required. Instalment applications must be made in person, **(please remember to bring your bank details with you)**.

## Fee concessions

Fees are due at the time of enrolment and are usually non-refundable. You may be eligible for a reduced fee because of the type of course you are studying or because you are in receipt of one of the benefits listed below.

## Level 2 or Level 3 Entitlement

If you are over the age of 19 and do not already hold a full L2 qualification or are over 19 but under 25 on 31 August 2011, and do not hold a L3 qualification, you will be able to claim the concessionary fee if you meet the standard residency criteria on the courses marked with either  or .

Students undertaking their first Level 1 course who intend to progress to a full Level 2 course can also claim the Level 2 entitlement in 2011/12

Please check our website at [www.wiltshire.ac.uk/level2](http://www.wiltshire.ac.uk/level2) or [www.wiltshire.ac.uk/level3](http://www.wiltshire.ac.uk/level3) for an explanation of L2 and L3 qualifications.

## If you are in receipt of benefit

If you receive either of the income-based benefits listed below at the time of enrolment you are eligible to claim the concessionary fee rate on the courses listed:

- Job Seekers Allowance
- Employment and Support Allowance (Work Related Activity Group only)

If you are claiming the concessionary fee rate, we will need to see evidence of your benefit at the time of enrolment and you will need to complete a Wiltshire College Benefit form on page 31 or from either Customer Services or [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) or in the back of this Directory.

## Additional costs

For some courses you may be asked to pay for additional materials, trips, protective clothing or books. Please check the course information sheet in advance, and do not buy anything until you have attended your first class.

## Refunds

It is College policy only to offer refunds if you cancel more than 7 days before your course starts. If you have to withdraw due to ill-health and your doctor has certified that you are unfit to continue then you can apply for a pro rata refund. **In both circumstances, a £35 administration charge will apply.** Refunds will not normally be issued if your employer has paid for your course.

If the College closes a course, then we will give you as much notice as possible and you will receive a full refund.

## Financial help

You may be eligible for help with costs on some courses from the Learner Support Fund. The Fund is open for application from 1 August 2011 and help is available with books, equipment, childcare or travel to College. The Fund is means-tested and early application is advised, as awards are limited. If you are studying a Higher Education course, please see our information sheets on [www.wiltshire.ac.uk/HE](http://www.wiltshire.ac.uk/HE) for further information on funding.

## Help with learning

If you think you may need help or support for your course, then please tell us about any learning difficulties or disabilities you have at the time of enrolment. A Learning Support Co-ordinator will then get in touch with you before your course starts and we will make reasonable adjustments to enable you to participate fully and effectively.



## Course Changes and Closures

The course information featured in this directory is correct at the time of publication. We reserve the right to make any amendments, cancellations or deletions to the programme. In the event of a course being cancelled we will give enrolled students as much notice as possible and where appropriate will offer alternative courses. If you do not wish to accept an alternative, the College will refund any fees paid.

### Gift vouchers

Solve all your birthday and Christmas present problems with a gift voucher from Wiltshire College. Available from the Customer Services teams they are a great way to give someone a course as a treat, encourage a friend to get back into learning or experience a new skill with a Skills<sup>3</sup> experience. The vouchers can **also be** used in our **Aspire Hair and Beauty salons** located on our Chippenham, Salisbury or Trowbridge campuses. For contact details see [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk)

## College Calendar 2011-2012

### Autumn term

Monday 5 September 2011	Full-time courses begin
Monday 12 September 2011	Most part-time vocational courses begin
Monday 19 September 2011	Most part-time leisure courses begin
Mon-Fri 24-28 October 2011	Half term
Friday 16 December 2011	Term ends

### Spring term

Tuesday 3 January 2012	Full-time and part-time vocational courses begin
Monday 9 January 2012	Part-time leisure courses begin
Mon-Fri 13-17 February 2012	Half term
Friday 30 March 2012	Term ends

### Summer term

Monday 16 April 2012	Full-time and part-time vocational courses begin
Monday 23 April 2012	Part-time leisure courses begin
Mon-Fri 4-8 June 2012	Half term
Friday 22 June 2012	Term ends for full-time and most part-time students
Friday 13 July 2012	Term ends for most other part-time courses

**Please check your enrolment confirmation letter, this Directory and the course information sheet for the actual dates of your course.**

## Symbols Shown After Course Titles

- Qualifications and Credit Framework accreditation
- Interview required for this course. For Skills Pathways only (page 28) this symbol indicates 'Tutor needs to sign enrolment form'.
- Includes exam and registration fees
- Includes residential fee
- Includes cost of materials
- Prior qualifications required
- A termly course - see 'Leisure courses continuing through the year', page 5
- A progressive course - see 'Leisure courses continuing through the year', page 5
- This is a full Level 2 course – fee concessions may apply see details, page 6
- This is a full Level 3 course – fee concessions may apply see details, page 6
- POA Price on application
- TBC To be confirmed

## How To Read the Course Entries







## Creating a Garden Border

Devizes Centre

Sa, Su 10 Mar 2012 10:00am-4:00pm 2 days £55 Ⓞ £10 DEP0365AO

Warminster Centre

Sa, Su 19 May 2012 10:00am-4:00pm 2 days £55 Ⓞ £10 WAP0365AO

## Creating a Sensory Garden

Devizes Centre

Sa, Su 21 Jan 2012 10:00am-4:00pm 2 days £55 Ⓞ £10 DEP0341AO

Warminster Centre

Sa, Su 8 Oct 2011 10:00am-4:00pm 2 days £55 Ⓞ £10 WAP0340AO

## Horticultural and Garden Machinery

Lackham Campus

Sa 10 Mar 2012 9:30am-3:30pm 1 day £100 LAP0002SO

## Organic Gardening

Devizes Centre

Sa 5 Nov 2011 10:00am-4:00pm 1 day £34 Ⓞ £10 DEP0344AO

## Writing and Storytelling

### Creative Writing Workshop

Devizes Centre

Sa 12 Nov 2011 10:30am-4:30pm 1 day £33 Ⓞ £10 DEP0400AO

Sa 25 Feb 2012 10:30am-4:30pm 1 day £33 Ⓞ £10 DEP0401AO

Sa 12 May 2012 10:30am-4:30pm 1 day £33 Ⓞ £10 DEP0403AO

## GCSEs

### GCSE English

Please note that Part 1 of the course includes a Certificate in Adult Literacy Level 2 qualification. It is a requirement that you take Part 1 and pass the Level 2 test before you proceed to the second part of the course.

### GCSE Maths

Please note that Part 1 of the course includes a certificate in Adult Numeracy Level 2 qualification. It is a requirement that you take Part 1 of the course and pass the Level 2 test before you proceed to the second part of the course.

**GCSE Maths is offered at Foundation Tier (maximum grade C) only.**

## GCSEs

### GCSE English Part 1

Chippenham Campus

Th 15 Sep 2011 9:00am-12:15pm 10 wks £18 CHP0041FO

Tu 13 Sep 2011 6:15pm-9:30pm 10 wks £18 CHE0024FO

Salisbury Campus

We 14 Sep 2011 9:15am-12:30pm 10 wks £18 SAP0011FO

Fr 16 Sep 2011 9:15am-12:30pm 10 wks £18 SAP0015FO

Th 15 Sep 2011 5:45pm-9:00pm 10 wks £18 SAP0013FO

Trowbridge Campus

Tu 13 Sep 2011 9:15am-12:15pm 10 wks £18 TRP0081FO

Tu 13 Sep 2011 6:15pm-9:30pm 10 wks £18 TRE0008FO

### GCSE English Part 2

Chippenham Campus

Tu 6 Dec 2011 6:15pm-9:30pm 20 wks £222 Ⓞ £47 CHE0025FO

Th 8 Dec 2011 9:00am-12:15pm 20 wks £222 Ⓞ £47 CHP0042FO

Salisbury Campus

Th 8 Dec 2011 5:45pm-9:00pm 20 wks £222 Ⓞ £47 SAP0014FO

Fr 9 Dec 2011 9:15am-12:30pm 20 wks £222 Ⓞ £47 SAP0016FO

We 14 Dec 2011 9:15am-12:30pm 20 wks £222 Ⓞ £47 SAP0012FO

Trowbridge Campus

Tu 6 Dec 2011 9:15am-12:15pm 20 wks £222 Ⓞ £47 TRP0082FO

Tu 6 Dec 2011 6:15pm-9:30pm 20 wks £222 Ⓞ £47 TRE0009FO

### GCSE Maths Part 1

Chippenham Campus

We 14 Sep 2011 9:15am-12:30pm 10 wks £18 CHP0044FO

Th 15 Sep 2011 6:15pm-9:30pm 10 wks £18 CHE0026FO

Salisbury Campus

Mo 12 Sep 2011 1:15pm-4:30pm 10 wks £18 SAP0001FO

Tu 13 Sep 2011 9:00am-12:15pm 10 wks £18 SAP0006FO

Th 15 Sep 2011 5:45pm-9:00pm 10 wks £18 SAP0020FO

Trowbridge Campus

Th 15 Sep 2011 9:15am-12:15pm 10 wks £18 TRP0140FO

Th 15 Sep 2011 9:15am-12:15pm 10 wks £18 TRP0083FO

Tu 13 Sep 2011 6:15pm-9:30pm 10 wks £18 TRE0010FO

Th 15 Sep 2011 6:15pm-9:30pm 10 wks £18 TRE0012FO

### GCSE Maths Part 2

Chippenham Campus

We 7 Dec 2011 9:15am-12:30pm 20 wks £222 Ⓞ £47 CHP0047FO

Th 8 Dec 2011 6:15pm-9:30pm 20 wks £222 Ⓞ £47 CHE0027FO

Salisbury Campus

Mo 5 Dec 2011 1:15pm-4:30pm 20 wks £222 Ⓞ £47 SAP0003FO

Tu 6 Dec 2011 9:15am-12:30pm 20 wks £222 Ⓞ £47 SAP0007FO

Th 8 Dec 2011 5:45pm-9:00pm 20 wks £222 Ⓞ £47 SAP0023FO

Trowbridge Campus

Tu 6 Dec 2011 6:15pm-9:30pm 20 wks £222 Ⓞ £47 TRE0011FO

Th 8 Dec 2011 9:15am-12:30pm 20 wks £222 Ⓞ £47 TRP0084FO

Th 8 Dec 2011 6:15pm-9:30pm 20 wks £222 Ⓞ £47 TRE0013FO



## Accountancy and Finance

If you have been involved with bankruptcy or IVA proceedings you must contact the Awarding Body (AAT or IAB) before you enrol to check your eligibility to join the programme. In most cases you will still be able to commence / continue with your studies.

If your employer is sponsoring your Accountancy course, it may be possible to obtain full or part fee remission if completed under an Apprenticeship Scheme. For further details please call the **Wiltshire Enterprise team on 0845 345 2235**.

### Accounting

#### AAT Certificate in Accounting Technicians Level 2

Chippenham Campus					
Tu	13 Sep 2011	1:00pm-5:00pm	35 wks	£660	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
We	14 Sep 2011	1:00pm-5:00pm	35 wks	£660	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
We	14 Sep 2011	1:00pm-5:00pm	35 wks	£660	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Th	15 Sep 2011	5:30pm-9:00pm	35 wks	£660	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

#### AAT Diploma in Accounting Technicians Level 3

Chippenham Campus					
Tu, Th	13 Sep 2011	5:30pm-9:00pm	35 wks	£891	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Th	15 Sep 2011	1:00pm-9:00pm	35 wks	£891	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
Tu	13 Sep 2011	9:00am-6:00pm	35 wks	£891	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Tu	13 Sep 2011	1:00pm-9:00pm	35 wks	£891	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
Mo	12 Sep 2011	9:00am-6:00pm	35 wks	£891	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Mo	12 Sep 2011	1:00pm-9:00pm	35 wks	£891	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

#### AAT Diploma in Accounting Technicians Level 4

Chippenham Campus					
Tu, Th	13 Sep 2011	5:30pm-9:00pm	35 wks	£970	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Th	15 Sep 2011	1:00pm-9:00pm	35 wks	£970	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
Th	15 Sep 2011	1:00pm-9:00pm	35 wks	£970	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
Tu	13 Sep 2011	9:00am-6:00pm	35 wks	£970	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Tu	13 Sep 2011	1:00pm-9:00pm	35 wks	£970	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

#### NVQ 4 Accounts Technician - Modular

Chippenham Campus					
Th	15 Sep 2011	1:00pm-9:00pm	35 wks	£280	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
Th	15 Sep 2011	1:00pm-9:00pm	35 wks	£280	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
Tu	13 Sep 2011	1:00pm-9:00pm	35 wks	£280	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

## Book-keeping

#### IAB Level 1 Award in Book-keeping

Chippenham Campus					
Tu	20 Sep 2011	6:00pm-8:00pm	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Fr	23 Sep 2011	9:00am-11:00am	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Tu	21 Feb 2012	6:00pm-8:00pm	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
We	22 Feb 2012	6:00pm-8:00pm	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
Th	22 Sep 2011	6:00pm-8:00pm	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Th	23 Feb 2012	6:00pm-8:00pm	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Fr	24 Feb 2012	9:00am-11:00am	15 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

#### IAB Level 2 Certificate in Book-keeping

Chippenham Campus					
Th	22 Sep 2011	6:30pm-8:30pm	32 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
We	21 Sep 2011	6:00pm-8:00pm	32 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
We	21 Sep 2011	6:30pm-8:30pm	32 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

#### IAB Level 1 Award in Computerised Book-keeping

Chippenham Campus					
Tu	20 Sep 2011	6:00pm-8:00pm	14 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
We	14 Sep 2011	6:00pm-8:00pm	14 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Tu	21 Feb 2012	6:00pm-8:00pm	14 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
We	21 Sep 2011	9:00am-11:00am	14 wks	£160	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ

#### IAB Level 2 Award in Computerised Book-keeping

Chippenham Campus					
Tu	21 Feb 2012	6:00pm-8:00pm	15 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Salisbury Campus					
Th	22 Sep 2011	6:00pm-8:00pm	15 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Th	23 Feb 2012	6:00pm-8:00pm	15 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ
Trowbridge Campus					
We	22 Feb 2012	9:00am-11:00am	15 wks	£250	Ⓢ Ⓣ Ⓤ Ⓥ Ⓦ Ⓧ Ⓨ Ⓩ



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## Administration and Office Skills

### Flexible Learning

Are you in full or part-time employment in administrative or a customer service role?

This suite of qualifications will enable you to use your experience at work to gain a nationally recognised qualification. You can join the programmes at any time throughout the year and there is no final examination for successful completion. You will develop your portfolio by flexible attendance at one-to-one tutorials. Your assessor will also visit you in your workplace.

Your employer may be able to access funding for your Level 2 NVQ diploma delivered/assessed in the workplace. Please call **0845 345 2235** for more details.

If you are aged 16–18 (or up to 24 depending on government funding) you could complete your training and gain qualifications through an Apprenticeship programme. For further information contact the **Work Based Learning** department on **01225 756398**.

### Returning to Work

#### New Start – Administration and ICT Stage 1

If you are considering returning to work, retraining or would just like to update your ICT and work related skills within a small and supportive group, then this could be for you!

#### New Start – Administration and ICT Stage 2

Designed to follow-on from the Stage 1 programme, or for people who have ICT skills and wish to continue to develop their qualifications and work related skills. This programme has been revamped for 2011-2012 - successful completion will result in a full Certificate in IT User Skills at Level 2 plus other vocational qualifications!

## Administration

### NVQ Diploma in Business and Administration Level 2

Chippenham Campus	
Flexible	12 Sep 2011 £350 @ £135 CHP1052FO
Trowbridge Campus	
Flexible	12 Sep 2011 £350 @ £135 TRP1087FO

### NVQ Diploma in Business and Administration Level 3

Chippenham Campus	
Flexible	12 Sep 2011 £400 @ £150 CHP1051FO
Trowbridge Campus	
Flexible	12 Sep 2011 £400 @ £150 TRP1007FO

## Customer Service

### NVQ Certificate in Customer Service Level 2

Chippenham Campus	
Flexible	12 Sep 2011 £350 @ £100 CHP1054FO
Trowbridge Campus	
Flexible	12 Sep 2011 £350 @ £100 TRP1089FO

### NVQ Diploma in Customer Service Level 3

Chippenham Campus	
Flexible	12 Sep 2011 £400 @ £130 CHP1053FO
Trowbridge Campus	
Flexible	12 Sep 2011 £400 @ £130 TRP1009FO

## Returning to Work

### New Start - Administration and ICT Stage 1

Chippenham Campus	
Mo - We	19 Sep 2011 9:15am-2:30pm 15 wks £170 @ £65 CHP0350FO
Trowbridge Campus	
Tu - Th	20 Sep 2011 9:15am-2:30pm 15 wks £170 @ £65 TRP0350FO

### New Start - Administration and ICT Stage 2

Chippenham Campus	
Mo - We	20 Feb 2012 9:15am-2:30pm 15 wks £170 @ £65 CHP0360FO
Trowbridge Campus	
Tu - Th	21 Feb 2012 9:15am-2:30pm 15 wks £170 @ £65 TRP0360FO



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Or visit:  
[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)

## Agriculture, Countryside and Agriculture Engineering

Some part-time courses follow a Work based Diploma programme and are aimed at students following an Apprenticeship, see page 33.

As these qualifications require evidence directly from the workplace associated with practical competence, it is essential that all students wishing to enrol on a Work based Diploma are employed within the appropriate profession.

For further information contact the **Apprenticeship Team at Lackham Campus** on **01249 466753**.

Your employer may qualify for free or partially funded **OSAT** training, or funding via **Cskills** levy. Please call **0845 345 2235** for further information.

## Agriculture

† Course fee is dependent on individual circumstances

### Level 2 Diploma in Work-based Agriculture

Lackham Campus	
Flexible	18 - 24 months † LAP0007W1

### Level 3 Diploma in Work-based Agriculture

Lackham Campus	
Flexible	18 - 24 months † LAP0011W1



## Agricultural Engineering

† Course fee is dependent on individual circumstances

### Level 2 Diploma in Work-based Land based Engineering Operations Yr 1

Lackham Campus  
Block release 12 Sept 2011 10 wks † LAP0025W1

### Level 3 Diploma in Work-based Land based Engineering Operations

Lackham Campus  
Block release 12 Sept 2011 12 wks † LAP0030W0

### NVQ 2 Diploma in Plant Maintenance (Construction) Yr 1

Lackham Campus  
Block release 12 Sept 2011 10 wks † LAP0200W1

### NVQ 2 Small Tool Hire and Equipment Yr 1

Lackham Campus  
Block release 12 Sept 2011 10 wks † LAP0018S1

### NVQ 3 Diploma in Plant Maintenance (Construction)

Lackham Campus  
Block release 12 Sept 2011 12 wks † LAP0201W0

## Countryside Management

† Course fee is dependent on individual circumstances

### Level 2 Diploma in Work-based Gamekeeping and Wildlife Management

Lackham Campus  
Flexible 18 - 24 months † LAP0014W1

## Forestry and Arboriculture

### ABC Awards - Level 2 Certificate in Arboriculture (RFS - Theory)

Lackham Campus  
Mo 19 Sep 2011 9:00am-4:30pm 30 wks £775 @£145 LAP0035F0

## Animal Care

Some part-time courses follow a Work based Diploma programme and are aimed at students following an Apprenticeship, see page 33.

As these qualifications require evidence directly from the workplace associated with practical competence, it is essential that all students wishing to enrol on a Work based Diploma are employed within the appropriate profession.

For further information contact the **Apprenticeship Team at Lackham Campus** on **01249 466753**.

Your employer may qualify for free or partially funded **OSAT** training, or funding via **Cskills** levy. Please call **0845 345 2235** for further information.

## Animal Care

† Dependent on individual circumstances

### Level 2 Diploma in Work-Based Animal Care

Lackham Campus  
Flexible 18 - 24 months † LAP0013W1

### Dog Training - Beginners

Lackham Campus  
Mo 19 Sep 2011 6:00pm-7:00pm 10 wks £90 LAE0029S0  
Mo 9 Jan 2012 6:00pm-7:00pm 10 wks £90 LAE0003S0

## Higher Education

### Foundation Degree in Animal Science and Management Yr 1

Lackham Campus  
Mo, Th 19 Sep 2011 9:00am-4:30pm 32 wks £900 LAP6700H1

### BSc (Hons) Animal Science and Management (Top Up) Yr 1

Trowbridge Campus  
Mon-Fr 19 Sep 2011 9:00am-4:30pm 26 wks £TBC LAP0400X1

## Art, Design and Crafts

### Advanced Visual Studies

#### Advanced Visual Studies - Fine Art

Corsham Centre  
Tu 20 Sep 2011 9:30am-3:30pm 10 wks £210 @£16 COP0005A0  
Tu 10 Jan 2012 9:30am-3:30pm 10 wks £210 @£16 COP0006A0  
Tu 24 Apr 2012 9:30am-3:30pm 10 wks £210 @£16 COP0007A0

## Art and Design

### Picture Framing

Trowbridge Campus  
Tu 4 Oct 2011 7:00pm-9:00pm 6 wks £57 @£10 TRE0320A0

## Art History

### Art History - The Vienna Secession

Devises Centre  
Th 1 Mar 2012 10:00am-12:00pm 5 wks £49 @£10 DEP0291A0

### Exploring Art History - American Painting: Civil War to World War II

Devises Centre  
Th 1 Mar 2012 2:00pm-4:00pm 5 wks £49 @£10 DEP0280A0

### Exploring the History of Art, Design, Architecture, Film and Photography Yr 2

Trowbridge Campus  
Tu 20 Sep 2011 6:30pm-8:30pm 10 wks £87 @£10 TRE0483A0  
Tu 10 Jan 2012 6:30pm-8:30pm 10 wks £87 @£10 TRE0484A0

## Drawing and Painting

### Anyone Can Learn to Draw

Warminster Centre  
Tu 20 Sep 2011 10:00am-12:00pm 10 wks £87 @£10 WAP0017A0  
Tu 10 Jan 2012 10:00am-12:00pm 10 wks £87 @£10 WAP0018A0



## Drawing and Painting in a Variety of Media **T**

### Corsham Centre

We	21 Sep 2011	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0150AO
We	11 Jan 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0151AO
We	25 Apr 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0152AO
Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	COE0089AO
Th	19 Jan 2012	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	COE0090AO
Th	26 Apr 2012	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	COE0092AO

### Devizes Centre

Th	22 Sep 2011	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	DEP0154AO
Th	19 Jan 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	DEP0157AO
Th	26 Apr 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	DEP0160AO
Th	22 Sep 2011	12:30pm-3:00pm	10 wks	£114	Ⓣ	£16	DEP0162AO
Th	19 Jan 2012	12:30pm-3:00pm	10 wks	£114	Ⓣ	£16	DEP0612AO
Th	26 Apr 2012	12:30pm-3:00pm	10 wks	£114	Ⓣ	£16	DEP0164AO

### Warminster Centre

Tu	20 Sep 2011	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	WAE0165AO
Tu	10 Jan 2012	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	WAE0166AO

## Drawing and Sketching - an Introduction **T**

### Salisbury Campus

Th	22 Sep 2011	6:00pm-8:00pm	10 wks	£95	Ⓣ	£16	SAE5015AO
Th	10 Jan 2012	6:00pm-8:00pm	10 wks	£95	Ⓣ	£16	SAE5016AO
Th	26 Apr 2012	6:00pm-8:00pm	10 wks	£95	Ⓣ	£16	SAE5017AO

## Drawing and Sketching - Improvers **T**

### Salisbury Campus

Tu	20 Sep 2011	6:00pm-8:00pm	10 wks	£95	Ⓣ	£16	SAE5064AO
Tu	10 Jan 2012	6:00pm-8:00pm	10 wks	£95	Ⓣ	£16	SAE5065AO
Tu	24 Apr 2012	6:00pm-8:00pm	10 wks	£95	Ⓣ	£16	SAE5066AO

## Drawing and Watercolour Painting - Getting Started **P**

### Chippenham Campus

Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	CHE0132AO
Th	12 Jan 2012	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	CHE0133AO
Th	26 Apr 2012	7:00pm-9:00pm	10 wks	£95	Ⓣ	£16	CHE0134AO

### Warminster Centre

Mo	19 Sep 2011	1:00pm-3:00pm	10 wks	£95	Ⓣ	£16	WAP0136AO
Mo	9 Jan 2012	1:00pm-3:00pm	10 wks	£95	Ⓣ	£16	WAP0135AO
Mo	23 Apr 2012	1:00pm-3:00pm	10 wks	£95	Ⓣ	£16	WAP0137AO

## Drawing and Watercolour Painting - Mixed Ability **P**

### Corsham Centre

Mo	19 Sep 2011	10:00am-12:00pm	10 wks	£95	Ⓣ	£16	COP0145AO
Mo	9 Jan 2012	10:00am-12:00pm	10 wks	£95	Ⓣ	£16	COP0011AO
Mo	23 Apr 2012	10:00am-12:00pm	5 wks	£50	Ⓣ	£14	COP0013AO
Mo	19 Sep 2011	1:30pm-3:30pm	10 wks	£95	Ⓣ	£16	COP0146AO
Mo	9 Jan 2012	1:30pm-3:30pm	10 wks	£95	Ⓣ	£16	COP0012AO
Mo	23 Apr 2012	1:30pm-3:30pm	5 wks	£50	Ⓣ	£14	COP0014AO

## Life Drawing **T**

### Corsham Centre

Fr	23 Sep 2011	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0234AO
Fr	13 Jan 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0235AO
Fr	27 Apr 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0236AO

### Devizes Centre

We	5 Oct 2011	2:00pm-4:00pm	6 wks	£71	Ⓣ	£15	DEP0240AO
We	25 Jan 2012	2:00pm-4:00pm	6 wks	£71	Ⓣ	£15	DEP0241AO
We	9 May 2012	2:00pm-4:00pm	6 wks	£71	Ⓣ	£15	DEP0242AO

### Trowbridge Campus

Th	22 Sep 2011	6:30pm-9:00pm	10 wks	£114	Ⓣ	£16	TRE0237AO
Th	12 Jan 2012	6:30pm-9:00pm	10 wks	£114	Ⓣ	£16	TRE0238AO
Th	26 Apr 2012	6:30pm-9:00pm	10 wks	£114	Ⓣ	£16	TRE0239AO

### Warminster Centre

Mo	19 Sep 2011	7:00pm-9:00pm	10 wks	£89	Ⓣ	£10	WAE0240AO
Mo	16 Jan 2012	7:00pm-9:00pm	10 wks	£89	Ⓣ	£10	WAE0241AO

## Painting and Drawing - Absolute Beginner

### Trowbridge Campus

Mo	19 Sep 2011	10:00am-12:30pm	10 wks	£114	Ⓣ	£16	TRP0295AO
Mo	9 Jan 2012	10:00am-12:30pm	10 wks	£114	Ⓣ	£16	TRP0296AO
Mo	23 Apr 2012	10:00am-12:30pm	9 wks	£105	Ⓣ	£16	TRP0297AO

## Painting and Drawing - The Next Step

### Trowbridge Campus

Mo	19 Sep 2011	2:00pm-4:30pm	10 wks	£114	Ⓣ	£16	TRP0298AO
Mo	9 Jan 2012	2:00pm-4:30pm	10 wks	£114	Ⓣ	£16	TRP0299AO
Mo	23 Apr 2012	2:00pm-4:30pm	9 wks	£105	Ⓣ	£16	TRP0300AO

## Painting in Acrylics **T**

### Corsham Centre

Mo	19 Sep 2011	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0310AO
Mo	9 Jan 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0311AO
Mo	23 Apr 2012	9:30am-12:00pm	10 wks	£114	Ⓣ	£16	COP0312AO

## Painting Landscapes (Using Watercolour Mediums) **T**

### Corsham Centre

We	21 Sep 2011	9:30am-3:30pm	10 wks	£210	Ⓣ	£16	COP0304AO
We	18 Jan 2012	9:30am-3:30pm	10 wks	£210	Ⓣ	£16	COP0306AO
We	2 May 2012	9:30am-3:30pm	10 wks	£210	Ⓣ	£16	COP0309AO

## Interior Design

### Interior Design - an Introduction

#### Warminster Centre

We	21 Sep 2011	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0020AO
We	18 Jan 2012	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0021AO
We	25 Apr 2012	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0022AO
Th	19 Jan 2012	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0031AO
Th	26 Apr 2012	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0032AO

### Level 2 BTEC Certificate in Interior Design **CCP** **£3** **L2**

#### Trowbridge Campus

Tu	13 Sep 2011	10:00am-3:30pm	10 wks	£355	Ⓣ	£175	TRP0013FO
Tu	3 Jan 2012	10:00am-3:30pm	10 wks	£355	Ⓣ	£175	TRP0015FO

### Interior Design for Improvers

#### Warminster Centre

Th	22 Sep 2011	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0030AO
Th	19 Jan 2012	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0031AO
Th	26 Apr 2012	10:00am-1:00pm	10 wks	£126	Ⓣ	£10	WAP0032AO

## Jewellery and Metal Craft

Please refer to the course information sheets for material costs.

### Creative Wire Jewellery **T**

#### Salisbury, 54 Fisherton Street

Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£98	Ⓣ	£10	SAE0050AO
Th	19 Jan 2012	7:00pm-9:00pm	10 wks	£98	Ⓣ	£10	SAE0051AO
Th	3 May 2012	7:00pm-9:00pm	10 wks	£98	Ⓣ	£10	SAE0052AO

### Creative Jewellery Workshop - Beginners **T**

#### Trowbridge Campus

Tu	20 Sep 2011	9:30am-12:30pm	10 wks	£132	Ⓣ	£16	TRP0100AO
Tu	10 Jan 2012	9:30am-12:30pm	10 wks	£132	Ⓣ	£16	TRP0101AO
Tu	24 Apr 2012	9:30am-12:30pm	10 wks	£132	Ⓣ	£16	TRP0102AO

### Creative Jewellery Workshop - Mixed Ability **T**

#### Trowbridge Campus

Tu	20 Sep 2011	6:30pm-9:30pm	10 wks	£132	Ⓣ	£16	TRE0111AO
Tu	10 Jan 2012	6:30pm-9:30pm	10 wks	£132	Ⓣ	£16	TRE0112AO
Tu	24 Apr 2012	6:30pm-9:30pm	10 wks	£132	Ⓣ	£16	TRE0113AO



## Creative Jewellery Workshop - Projects

Trowbridge Campus

Mo	19 Sep 2011	9:00am-12:00pm	10 wks	£132	Ⓞ	£16	TRP0112AO
Mo	9 Jan 2012	9:00am-12:00pm	10 wks	£132	Ⓞ	£16	TRP0114AO
Mo	23 Apr 2012	9:00am-12:00pm	10 wks	£132	Ⓞ	£16	TRP0116AO
Mo	19 Sep 2011	12:30pm-3:30pm	10 wks	£132	Ⓞ	£16	TRP0113AO
Mo	9 Jan 2012	12:30pm-3:30pm	10 wks	£132	Ⓞ	£16	TRP0115AO
Mo	23 Apr 2012	12:30pm-3:30pm	10 wks	£132	Ⓞ	£16	TRP0117AO

## Making jewellery with enamels, glass and silver clay

Salisbury, 54 Fisherton Street

Mo	19 Sep 2011	7:00pm-9:00pm	10 wks	£98	Ⓞ	£10	SAE5040AO
Mo	9 Jan 2012	7:00pm-9:00pm	10 wks	£98	Ⓞ	£10	SAE5041AO
Mo	23 Apr 2012	7:00pm-9:00pm	10 wks	£98	Ⓞ	£10	SAE5042AO

## Pottery and Ceramics

### Pottery - Hand Building, Throwing and Raku Firing

Trowbridge Campus

Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£103	Ⓞ	£25	TRE0328AO
Th	12 Jan 2012	7:00pm-9:00pm	10 wks	£103	Ⓞ	£25	TRE0330AO
Th	26 Apr 2012	7:00pm-9:00pm	10 wks	£103	Ⓞ	£25	TRE0332AO

### Pottery and Clay Modelling Workshop

Trowbridge Campus

Tu	20 Sep 2011	7:00pm-9:00pm	10 wks	£103	Ⓞ	£25	TRE0333AO
Tu	10 Jan 2012	7:00pm-9:00pm	10 wks	£103	Ⓞ	£25	TRE0335AO
Tu	24 Apr 2012	7:00pm-9:00pm	10 wks	£103	Ⓞ	£25	TRE0336AO

## Printmaking and Screen Printing

### Printmaking Workshops - All Levels

Trowbridge Campus

We	21 Sep 2011	9:30am-12:30pm	10 wks	£141	Ⓞ	£25	TRP0335AO
We	11 Jan 2012	9:30am-12:30pm	10 wks	£141	Ⓞ	£25	TRP0338AO
We	25 Apr 2012	9:30am-12:30pm	10 wks	£141	Ⓞ	£25	TRP0341AO
We	21 Sep 2011	1:30pm-4:00pm	10 wks	£123	Ⓞ	£25	TRP0336AO
We	11 Jan 2012	1:30pm-4:00pm	10 wks	£123	Ⓞ	£25	TRP0339AO
We	25 Apr 2012	1:30pm-4:00pm	10 wks	£123	Ⓞ	£25	TRP0342AO
Mo	19 Sep 2011	6:30pm-9:00pm	10 wks	£123	Ⓞ	£25	TRE0334AO
Mo	9 Jan 2012	6:30pm-9:00pm	10 wks	£123	Ⓞ	£25	TRE0337AO
Mo	23 Apr 2012	6:30pm-9:00pm	10 wks	£123	Ⓞ	£25	TRE0340AO

## Sculpture

### Creative Sculpture - Working with Clay

Devizes Centre

Mo	19 Sep 2011	7:00pm-9:00pm	10 wks	£98	Ⓞ	£20	DEE0001AO
Mo	9 Jan 2012	7:00pm-9:00pm	10 wks	£98	Ⓞ	£20	DEE0002AO
Mo	23 Apr 2012	7:00pm-9:00pm	10 wks	£98	Ⓞ	£20	DEE0003AO

Salisbury Campus

Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£98	Ⓞ	£20	SAE0001AO
Th	19 Jan 2012	7:00pm-9:00pm	10 wks	£98	Ⓞ	£20	SAE0002AO
Th	26 Apr 2012	7:00pm-9:00pm	10 wks	£98	Ⓞ	£20	SAE0003AO

## Textiles and Textile Decorations

### Textile Workshop

Trowbridge Campus

Fr	23 Sep 2011	9:15am-12:15pm	10 wks	£126	Ⓞ	£10	TRP0400AO
Fr	13 Jan 2012	9:15am-12:15pm	10 wks	£126	Ⓞ	£10	TRP0401AO
Fr	27 Apr 2012	9:15am-12:15pm	10 wks	£126	Ⓞ	£10	TRP0402AO

## Higher Education

### Foundation Degree in Applied Art and Design Yr 1

Trowbridge Campus

TBC	19 Sep 2011	9:00am-4:00pm	32 wks	£900		TRP0400X1
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Salisbury Campus

TBC	19 Sep 2011	9:00am-4:00pm	32 wks	£900		SAP0400X1
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## Beauty Therapy

\* Indicates courses that require kit and/or uniform. Please read the course information sheet as additional kit may be required.

## Beauty Therapy Qualifications

### Certificate in Level 2 Beauty and Make-up Consultancy\*

QCF Ⓞ Ⓢ Ⓡ

Warminster Centre

Tu	24 Jan 2012	9:30am-12:45pm	20 wks	£445	Ⓞ	£114	WAP0006FO
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## Manicure

### Certificate In Nail Treatments Level 2\*

QCF Ⓞ Ⓢ Ⓡ

Salisbury Campus

Tu	20 Sep 2011	5:45pm-9:00pm	20 wks	£532	Ⓞ	£114	SAP0027FO
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Warminster Centre

We	21 Sep 2011	9:30am-12:45pm	20 wks	£532	Ⓞ	£114	WAP0707FO
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## Body, Mind and Spirit

## Anatomy and Physiology

### Anatomy and Physiology

Chippenham Campus

Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£88	Ⓞ	£10	CHE0013AO
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Trowbridge Campus

Tu	20 Sep 2011	7:00pm-9:00pm	10 wks	£88	Ⓞ	£10	TRE0013AO
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## Massage

### Massage - an Introduction

Warminster Centre

We	5 Oct 2011	7:00pm-9:00pm	3 wks	£37	Ⓞ	£10	WAE0525AO
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# Business, Management and Professional

## Human Resources

### Diploma in Learning and Development Practice (QCF) Level 3

QCF ٤٣

Salisbury Campus

Mo-Fr 3 Oct 2011 9:00am-5:30pm 4 wks £995 SAP7448SO

### Diploma Human Resource Practice (HRP) Foundation Level 3

QCF ٤٣ L3

Devizes Centre

Th 5 Jan 2012 12:30pm-6:30pm 26 wks £780 ٥٥0 DEP0300FO

Lackham Campus

We 14 Sep 2011 12:30pm-6:30pm 28 wks £780 ٥٥0 LAP0300FO

Mo-Fr 16 Jan 2012 8:30am-5:00pm 4 wks £780 ٥٥0 LAP0301FO

Salisbury Campus

Tu 13 Sep 2011 12:30pm-6:30pm 28 wks £780 ٥٥0 SAP0300FO

### Diploma Human Resource Management (HRM) Intermediate Level 5 ٤٣

Devizes Centre

Mo-Fr 8 May 2012 9:00am-5:00pm 5 wks £1,450 DEP0305SO

Lackham Campus

Tu 13 Sep 2011 12:00pm-7:00pm 35 wks £1,450 LAP0304SO

Salisbury Campus

We 14 Sep 2011 12:00pm-7:00pm 35 wks £1,450 SAP0304SO

### Diploma in Human Resource Development (HRD) Intermediate Level 5 ٤٣

Devizes Centre

Mo-Fr 7 May 2012 9:00am-5:30pm 4 wks £1,450 DEP0310SO

### Diploma Human Resource Management (HRM) Advanced Level 7 Yr1 ٤٣

Devizes Centre

Mo 12 Sep 2011 1:00pm-6:30pm 35 wks £2,545 DEP0308SO

### Diploma in Human Resource Management (HRM) Advanced Level 7 Yr 2 ٤٣

Devizes Centre

Mo 12 Sep 2011 12:00pm-6:30pm 35 wks £2,545 DEP0311SO

## Management

### Diploma in Team Leading Level 2 QCF ٤٣ L2

Salisbury Campus

Tu 13 Sep 2011 6:00pm-8:00pm 15 wks £320 ٥60 SAE0006FO

### Diploma in First Line Management (CMI) Level 3 QCF ٤٣ ٥ L3

Salisbury Campus

We 21 Sep 2011 5:30pm-8:00pm 22 wks £775 ٥95 SAP7402FO

### Diploma in Management and Leadership (CMI) Level 5 QCF ٤٣

Lackham Campus

Fr 16 Sep 2011 9:00am-5:00pm 15 wks £1,400 LAP0310SO

Salisbury Campus

Fr 30 Sep 2011 9:00am-5:00pm 15 wks £1,400 SAP7445SO

### Certificate in Management and Leadership Level 5 QCF ٤٣

Salisbury Campus

Tu 27 Sep 2011 5:30pm-8:00pm 11 wks £330 ٥35 SAP0301FO

## Marketing

\*Subject to approval from awarding body

### Introductory Certificate in Marketing Level 3\* ٤٣

Salisbury Campus

Th 22 Sep 2011 6:30pm-8:30pm 20 wks £490 ٥140 SAE0008FO

### Professional Certificate in Marketing Level 4\* ٤٣

Salisbury Campus

Th 22 Sep 2011 1:00pm-6:00pm 32 wks £1,130 SAP7451SO

## Higher Education

### HNC Business Year 1 QCF ٤٣ ٥

Trowbridge Campus

Th 22 Sep 2011 1:15pm-8:00pm 32 wks £900 TRP0006H1

### HNC Business Year 2 QCF ٤٣ ٥

Trowbridge Campus

Th 22 Sep 2011 1:15pm-8:00pm 32 wks £900 TRP0005H2



Similar Courses for Business?

Call 0845 345 2235

Or visit:

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)



## Childcare and Early Years

### Childcare and Early Years - Professional

These units can be accredited towards a full Level 3 qualification. Please see the course information sheet or our website [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) for further details.

#### Safeguarding Children and Young People

Trowbridge Campus  
Tu 13 Sep 2011 9:30am-2:30pm 4 wks £150 TRP0055S0#

#### Supporting Children and Young People in Education

Trowbridge Campus  
Tu 15 Nov 2011 7:00pm-9:00pm 7 wks £150 TRE0014S0#

#### Supporting Disabled Children and Young People

Trowbridge Campus  
Tu 17 Apr 2012 7:00pm-9:00pm 9 wks £180 TRE0019S0#

### Childcare and Early Years - Short Courses

\*Fee subsidies for people working in Wiltshire Early Years settings may be available. Please contact Bright Horizons on **0845 601 2392** for details.

#### Child Protection/Safeguarding Children Level 1\*

Chippenham Campus  
Tu 27 Sep 2011 7:00pm-9:00pm 4 wks £43 £10 CHE0456A0\*

Salisbury Campus  
Tu 1 May 2012 7:00pm-9:00pm 4 wks £43 £10 SAE0459A0\*

Trowbridge Campus  
Mo 16 Jan 2012 7:00pm-9:00pm 4 wks £43 £10 TRE0457A0\*

#### Child Protection/Safeguarding Children Level 2\*

Chippenham Campus  
Th 10 Nov 2011 7:00pm-9:00pm 4 wks £43 £10 CHE0457A0\*

Salisbury Campus  
Tu 12 Jun 2012 7:00pm-9:00pm 4 wks £43 £10 SAE0460A0\*

Trowbridge Campus  
Mo 27 Feb 2012 7:00pm-9:00pm 4 wks £43 £10 TRE0458A0\*

#### Managing Behaviour (for Childcare Workers)\*

Chippenham Campus  
Th 26 Apr 2012 7:00pm-9:00pm 5 wks £50 £10 CHE0271A0

Salisbury Campus  
Th 1 Mar 2012 7:00pm-9:00pm 5 wks £50 £10 SAE0270A0

Trowbridge Campus  
Th 3 Nov 2011 7:00pm-9:00pm 5 wks £50 £10 TRE0270A0

### Childminding

People who intend to become childminders are **required to attend a free briefing** on the requirements of the local authority before enrolling. You need to book your place for this briefing by phoning **01225 785667**.

These units can be accredited towards a full Level 3 qualification. Please see the course information sheet or our website [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk) for further details.

#### Introduction to Childminding Practice

Chippenham Campus  
Tu 27 Sep 2011 7:00pm-9:00pm 7 wks £150 CHE0115S0\*

Salisbury Campus  
Tu 27 Sep 2011 7:00pm-9:00pm 7 wks £150 SAE0115S0\*

Tu 24 Jan 2012 7:00pm-9:00pm 7 wks £150 SAE0116S0\*

Trowbridge Campus  
Th 29 Sep 2011 7:00pm-9:00pm 7 wks £150 TRE0115S0\*

Th 19 Jan 2012 7:00pm-9:00pm 7 wks £150 TRE0116S0\*

### Higher Education

#### Foundation Degree in Early Childhood Studies Yr 1

Trowbridge Campus  
Tu 20 Sep 2011 9:00am-4:30pm 32 wks £896 TRP2300X1

#### BA (Hons) in Early Years Care and Education Yr 1 (Work Based Learning)

Trowbridge Campus  
Th 1 Mar 2012 9:00am-4:30pm 32 wks £673 TRP2310X1



**Similar Courses for Business?**

**Call 0845 345 2235**

**Or visit:**

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)



# Computing and Information Technology

## Computing - Getting Started

The Getting Started courses give you a gentle introduction to the mysteries of information technology. Absolutely no prior knowledge or experience required. This course will give you your first steps to understanding the basic concepts of Microsoft Office 2010.

## Computing - Keeping Going

These courses follow on from the Getting Started programmes and help to build confidence and add more skills to the basics already covered.

## Computing - Moving On

These courses follow on from the Getting Started and Keeping Going programmes and help to build more confidence and add more skills to those already covered.

## IT Flexible Learning Centres

**OCR Level 1 iTQ course** - CLAIT Level 1 is designed to boost your IT confidence and is suitable for individuals with little previous experience. You will build confidence through tackling practically based tasks and can work toward a recognised qualification.

**This course is also being offered in Warminster as a taught class on Tuesday evenings 6.00pm - 9.00pm with effect from September 2011.**

**OCR Level 2 iTQ course** - is designed to prepare you for the needs of the workplace and is appropriate as follow-on from the Level 1 iTQ course. On successful completion you will be awarded the OCR Level 2 iTQ Certificate in IT User Skills.

Following this you may wish to brush up your English or Maths skills with the FREE IT with Literacy or Numeracy courses or you can enrol on other courses offered by adult and community learning.

**IT with Literacy and Numeracy** - this course is aimed at those wishing to brush up on or extend their literacy/numeracy skills using an online course, and have the opportunity to develop IT skills for free. Start dates are flexible for these courses. Qualifications include a Certificate in Adult Literacy (Level 1 or Level 2) or Numeracy (Entry Level 3).

**To enrol on an IT with Literacy or Numeracy course** your skills will need to be assessed before you start. To make an appointment please telephone one of the following centres:

**Bemerton Heath: 01722 416885**  
**Corsham: 01249 715036**  
**Devizes: 01380 723989**  
**Warminster: 01985 213316**

## Computing - Getting Started

### Computing for the Terrified - Getting Started

#### Chippenham Campus

Th	22 Sep 2011	6:30pm-8:30pm	3 wks	£38	Ⓢ Ⓣ10	CHE0057AO
Th	8 Mar 2012	6:30pm-8:30pm	3 wks	£38	Ⓢ Ⓣ10	CHE0058AO

#### Corsham Centre

Fr	23 Sep 2011	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0059AO
Fr	13 Jan 2012	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0061AO
Fr	27 Apr 2012	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0063AO
Tu	1 Nov 2011	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	COE0060AO
Tu	31 Jan 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	COE00582AO

#### Devizes Centre

Tu	4 Oct 2011	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0064AO
Tu	21 Feb 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0066AO
Tu	17 Apr 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0093AO

#### Trowbridge Campus

Mo	19 Sep 2011	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0071AO
Mo	9 Jan 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0072AO
Mo	11 Jun 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0073AO

#### Warminster Centre

We	28 Sep 2011	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0075AO
We	18 Jan 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0076AO
We	18 Apr 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0077AO

## Computing - Keeping Going

### Computing for the Terrified - Keeping Going

#### Chippenham Campus

Th	10 Nov 2011	6:30pm-8:30pm	3 wks	£38	Ⓢ Ⓣ10	CHE0084AO
Th	3 May 2012	6:30pm-8:30pm	3 wks	£38	Ⓢ Ⓣ10	CHE0085AO

#### Corsham Centre

Fr	4 Nov 2011	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0086AO
Fr	2 Mar 2012	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0087AO
Fr	15 Jun 2012	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0089AO
Tu	8 May 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	COE0088AO

#### Devizes Centre

Tu	1 Nov 2011	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0090AO
Tu	13 Mar 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0091AO
Tu	8 May 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0092AO

#### Trowbridge Campus

Mo	31 Oct 2011	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0097AO
Mo	27 Feb 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0098AO

#### Warminster Centre

We	2 Nov 2011	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP00571AO
We	22 Feb 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0100AO
We	16 May 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0101AO

## Computing - Moving On

### Computing for the Terrified - Moving On

#### Chippenham Campus

Th	19 Jan 2012	6:30pm-8:30pm	3 wks	£38	Ⓢ Ⓣ10	CHE0144AO
Th	14 Jun 2012	6:30pm-8:30pm	3 wks	£38	Ⓢ Ⓣ10	CHE0143AO

#### Corsham Centre

Fr	18 May 2012	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	COP0100AO
Tu	17 Apr 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	COE00583AO

#### Devizes Centre

Tu	24 Jan 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0213AO
Tu	29 May 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	DEP0094AO

#### Trowbridge Campus

Mo	28 Nov 2011	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0004AO
Mo	23 Apr 2012	7:00pm-9:00pm	3 wks	£38	Ⓢ Ⓣ10	TRE0099AO

#### Warminster Centre

We	30 Nov 2011	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0008AO
We	14 Mar 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0102AO
We	13 Jun 2012	10:00am-12:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0009AO
We	2 Nov 2011	1:00pm-3:00pm	3 wks	£38	Ⓢ Ⓣ10	WAP0140AO



## Computing and Information Technology

### Computer Games Development

Chippenham Campus

Tu	27 Sep 2011	6:30pm-8:30pm	6 wks	£99	CHE0012S0
Tu	10 Jan 2012	6:30pm-8:30pm	6 wks	£99	CHE0013S0

## Digital Media and Web Design

### HTML - an Introduction

Trowbridge Campus

Tu	13 Sep 2011	6:00pm-9:15pm	3 wks	£60	TRS0016S0
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### Building and Managing Websites

Trowbridge Campus

Tu	4 Oct 2011	6:30pm-8:30pm	30 wks	£500	£0	TRE0030S0
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### Web Technologies Applications and Development

Trowbridge Campus

Tu	27 Sep 2011	6:30pm-8:30pm	30 wks	£TBC	TRE0026S0
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## Editing Digital Images

### Digital Photography using Photoshop for Home and Work

Trowbridge Campus

Th	22 Sep 2011	7:00pm-9:00pm	10 wks	£100	£10	TRE0461A0
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## Graphic Design

### Adobe Illustrator for Graphic Design - an Introduction

Corsham Centre

We	21 Sep 2011	7:00pm-9:00pm	5 wks	£55	£10	COE0580A0
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### Adobe InDesign for Graphic Design - an Introduction

Corsham Centre

We	9 Nov 2011	7:00pm-9:00pm	5 wks	£55	£10	COE0572A0
We	25 Apr 2012	7:00pm-9:00pm	5 wks	£55	£10	COE0581A0

### Adobe Photoshop for Graphic Design - an Introduction

Corsham Centre

We	29 Feb 2012	7:00pm-9:00pm	5 wks	£55	£10	COE0574A0
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## Systems and Network Support

### Certificate in ICT Systems and Principles

Chippenham Campus

Th	22 Sep 2011	9:00am-3:00pm	30 wks	£577	£77	CHP0005F0
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### CompTia A+

Trowbridge Campus

Th	6 Oct 2011	6:30pm-9:00pm	20 wks	£700	TRE0008S0
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### CompTia N+

Chippenham Campus

Tu	4 Oct 2011	6:30pm-9:00pm	20 wks	£700	CHE0011S0
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### Cisco Workshop 1

Trowbridge Campus

Tu	13 Sep 2011	6:00pm-9:00pm	8 wks	£258	TRE0001S0
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### Cisco Workshop 2

Trowbridge Campus

Tu	15 Nov 2011	6:00pm-9:00pm	8 wks	£258	TRE0002S0
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### Cisco Workshop 3

Trowbridge Campus

Tu	24 Jan 2012	6:00pm-9:00pm	8 wks	£258	TRE0003S0
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### Cisco Workshop 4

Trowbridge Campus

Tu	17 Apr 2012	6:00pm-9:00pm	8 wks	£258	TRE0004S0
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## Higher Education

### Foundation Degree in Applied Computing Yr 1

Chippenham Campus

Tu	20 Sep 2011	9:30am-6:30pm	32 wks	£896	CHP3400X1
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Salisbury Campus

Th	22 Sep 2011	9:30am-6:30pm	32 wks	£896	SAP7251X1
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### Similar Courses for Business?

Call 0845 345 2235

Or visit:

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)

## Construction and DIY

Our part-time **introductory courses** are designed for people wishing to try out a new experience or to develop new skills in construction. These are taster courses that can lead to other construction courses that are recognised by the industry.

Our part-time **day release** courses are designed for employed practitioners who are either working in a construction trade area or can prove substantial practical trade experience. We also offer some **short courses** for people already in a construction trade who wish to update their skills.

Most part-time construction courses follow an NVQ programme and are aimed at students following an apprenticeship scheme, or someone who is already employed within the industry, who can easily gather evidence towards their competencies and who wishes to gain formal qualifications. As NVQs require evidence directly from the workplace associated with practical competence, it is essential that all students wishing to enrol on an NVQ programme are employed within the appropriate profession. Students who do not fulfil these criteria cannot achieve an NVQ.

**For all other students, please ask for our full-time prospectus.**

## Introductory Courses

### Introduction to Brickwork

Trowbridge Campus

Th	12 Jan 2012	7:00pm-9:00pm	10 wks	£108	£10	TRE5121A0
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### Introduction to Wood Occupations

Salisbury Campus

Tu	24 Apr 2012	7:00pm-9:00pm	10 wks	£108	£10	SAE5092A0
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Trowbridge Campus

Tu	20 Sep 2011	7:00pm-9:00pm	10 wks	£108	£10	TRE5091A0
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### Central Heating CENWAT1 (Training only) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 SAP2608S0

#### Trowbridge Campus

Flexible 29 Aug 2011 8:30am-12:30pm 1 day £75 TRP0006S0

### Direct Air Heating DAH1 (Assessment) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:00am-10:00am 1 day £130 SAP2613S0

#### Trowbridge Campus

Flexible 29 Aug 2011 8:00am-10:00am 1 day £130 TRP0017S0

### Direct Air Heating DAH1 (Training only) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 SAP2612S0

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 TRP0010S0

### Energy Efficiency Domestic Heating 6084 £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 9:30am-4:30pm 1 day £195 SAP2619S0

#### Trowbridge Campus

Flexible 5 Sep 2011 9:30am-4:30pm 1 day £195 TRP0015S0

### Gas Cooking Appliances CKR1 (Assessment) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:00am-10:00am 1 day £130 SAP2611S0

#### Trowbridge Campus

Flexible 29 Aug 2011 8:00am-10:00am 1 day £130 TRP0016S0

### Gas Cooking Appliances CKR1 (Training only) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 SAP2610S0

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 TRP0009S0

### Gas Fires HTR1 (Assessment) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:00am-10:00am 1 day £130 SAP2615S0

#### Trowbridge Campus

Flexible 29 Aug 2011 8:00am-10:00am 1 day £130 TRP0019S0

### Gas Fires HTR1 (Training only) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 SAP2614S0

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 TRP0011S0

### Gas Meters MET1 (Assessment) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:00am-10:00am 1 day £130 SAP2602S0

#### Trowbridge Campus

Flexible 29 Aug 2011 8:00am-10:00am 1 day £130 TRP0007S0

### Gas Meters MET1 (Training only) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 SAP2621S0

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-12:30pm 1 day £75 TRP0001S0

### LPG Changeover (Training only) £3 ⑩

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-3:30pm 1 day £95 TRP0012S0

### LPG Changeover (Assessment) £3 ⑩

#### Trowbridge Campus

Flexible 5 Sep 2011 8:00am-1:00pm 1 day £240 TRP0750S0

### Unvented Hot Water Certificate (Update) £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-1:00pm 1 day £110 SAP0013S0

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-1:00pm 1 day £110 TRP0013S0

### Unvented Hot Water Certificate £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-4:30pm 1 day £195 SAP2000S1

#### Trowbridge Campus

Flexible 5 Sep 2011 8:30am-4:30pm 1 day £195 TRP0000S0

### Water Regulations Certificate £3 ⑩

#### Salisbury Campus

Flexible 5 Sep 2011 8:30am-4:30pm 1 day £155 SAP2600S0

#### Trowbridge Campus

Flexible 7 Sep 2011 8:30am-4:30pm 1 day £155 TRP0003S0

## Renewable Technologies

### Renewable Awareness £3

#### Salisbury Campus

Flexible 12 Sep 2011 6:00pm-8:00pm 5 wks £155 SAE0034S0

## Woodcraft

### Woodcraft - Hand and Machine Techniques ①

#### Lackham Campus

Mo 19 Sep 2011 4:30pm-7:30pm 10 wks £157 ⑩ £10 LAP0444A0

Mo 9 Jan 2012 4:30pm-7:30pm 10 wks £157 ⑩ £10 LAP0446A0

Mo 23 Apr 2012 4:30pm-7:30pm 10 wks £157 ⑩ £10 LAP0448A0

We 21 Sep 2011 4:30pm-7:45pm 10 wks £157 ⑩ £10 LAP0445A0

We 11 Jan 2012 4:30pm-7:45pm 10 wks £157 ⑩ £10 LAP0447A0

We 25 Apr 2012 4:30pm-7:45pm 10 wks £157 ⑩ £10 LAP0449A0

### Woodwork Project Day

#### Lackham Campus

Tu 25 Oct 2011 10:00am-5:00pm 1 day £40 ⑩ £10 LAP0450A0

Tu 21 Feb 2012 10:00am-5:00pm 1 day £40 ⑩ £10 LAP0452A0

Tu 29 May 2012 10:00am-5:00pm 1 day £40 ⑩ £10 LAP0454A0



Similar Courses for Business?

Call 0845 345 2235

Or visit:

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)



## Engineering and Motor Vehicle

Some Motor Vehicle candidates may qualify for free **OSAT** training – please contact Wiltshire Enterprise on **0845 345 2235** for eligibility criteria.

\*For courses with a suffix of 'M', contact Avon Vale Training on **01249 661199** for further information.

### Computer Aided Design

**Award in Computer Aided Design and Manufacturing** **QCF**  
Trowbridge Campus

Tu 13 Sep 2011 7:00pm-9:00pm 25 wks £300 TRE0200SO

### Electrical/Electronics Engineering

**Performing Engineering Operations (Apprentices [Electrical])**

**Level 2\*** **QCF** **£** **L**

Chippenham Campus

Th, Fr 8 Sep 2011 9:00am-4:30pm 35 wks £682 CHP0030MO

**Diploma in Electrical/Electronic Engineering Yr1** **QCF** **£** **L**

Chippenham Campus

We 14 Sep 2011 9:00am-8:00pm 34 wks £655 CHP0207W1

### Mechanical Engineering

**Extended Certificate in Engineering (QCF)** **QCF** **£** **L**

Chippenham Campus

Fr 16 Sep 2011 9:00am-4:30pm 34 wks £697 £90 CHP0002FO

**Performing Engineering Operations (Apprentices [Mechanical])**

**Level 2\*** **QCF** **£** **L**

Chippenham Campus

Mo, Tu 5 Sep 2011 9:00am-4:30pm 35 wks £682 CHP0020MO

**City & Guilds NVQ 3 Diploma in Engineering** **QCF** **£** **L**

Chippenham Campus

Fr 16 Sep 2011 9:00am-4:30pm 34 wks £655 CHP0003WO

**Diploma in Mechanical Engineering Yr1** **QCF** **£** **L**

Chippenham Campus

We 14 Sep 2011 9:00am-8:00pm 34 wks £654 CHP0010W1

### Motor Vehicle and Car Maintenance

**Diploma in Vehicle Maintenance and Repair Level 3** **QCF**

**L** **L** **L**

Trowbridge Campus

Fr 16 Sep 2011 9:00am-2:45pm 34 wks £1,690 £118 TRP0402FO

**Diploma in Vehicle Maintenance and Repair VRQ 2 Yr 1**

**QCF** **£** **L** **L** **L**

Chippenham Campus

Tu 13 Sep 2011 10:45am-4:30pm 34 wks £890 £172 CHP0205F1

Salisbury Campus

Th 15 Sep 2011 10:45am-4:30pm 34 wks £890 £172 SAP3001F1

Trowbridge Campus

Mo 12 Sep 2011 10:45am-4:30pm 34 wks £890 £172 TRP0201F1

**Diploma in Automotive Maintenance and Repair VCQ 2 - OSAT**

**QCF**

Trowbridge Campus

Flexible £625 TRP0123SO

**Refrigerant Handling - Mobile Air Conditioning**

Lackham Campus

Flexible 1 day £175 LAP0025SO



**Similar Courses for Business?**

**Call 0845 345 2235**

**Or visit:**

**www.wiltshire-enterprise.co.uk**

### Welding and Fabrication

**Welding - Beginners**

Lackham Campus

Mo 19 Sep 2011 7:00pm-9:00pm 10 wks £125 £10 LAE0436AO

Mo 9 Jan 2012 7:00pm-9:00pm 10 wks £125 £10 LAE0438AO

Mo 23 Apr 2012 7:00pm-9:00pm 9 wks £113 £10 LAE0440AO

We 21 Sep 2011 7:00pm-9:00pm 10 wks £125 £10 LAE0437AO

We 11 Jan 2012 7:00pm-9:00pm 10 wks £125 £10 LAE0439AO

We 25 Apr 2012 7:00pm-9:00pm 10 wks £125 £10 LAE0441AO

**Award in Welding Skills L2** **QCF** **L** **M**

Lackham Campus

Tu 20 Sep 2011 6:00pm-8:00pm 24 wks £365 £103 LAE0015FO

Th 22 Sep 2011 6:00pm-8:00pm 24 wks £365 £103 LAE0034FO

### Higher Education

**HNC in Electrical/Electronics Engineering Yr 1** **£** **L** **L**

Chippenham Campus

Mo 12 Sep 2011 9:00am-6:30pm 34 wks £900 CHP0002H1

**HNC in Mechanical Engineering Yr 1** **£** **L** **L**

Chippenham Campus

Mo 12 Sep 2011 9:00am-6:30pm 34 wks £900 CHP0000H1

**HND in Electrical/Electronics Engineering** **£** **L** **L**

Chippenham Campus

Tu 13 Sep 2011 9:00am-6:30pm 34 wks £900 CHP0004H0

**HND Mechanical Engineering** **£** **L** **L**

Chippenham Campus

Tu 13 Sep 2011 9:00am-6:30pm 34 wks £900 CHP0400H0



## English for Speakers of Other Languages

- These courses are to help students whose first language is not English.
- **Te kursy mają pomóc studentom, dla których angielski nie jest językiem ojczystym.**
- **Te kursy mają pomóc studentom, dla których angielski nie jest językiem ojczystym.**
- الهدف من هذه الدورات التعليمية هو مساعدة الطلاب الذين تكون لغتهم الأولى غير الإنجليزية.
- یہ کورسز ان طلبہ کی مدد کے لئے ہیں جن کی پہلی زبان انگریزی نہیں ہے۔
- Please come to Customer Services or reception of your local campus or centre.
- You need to make an appointment for an interview before you can start an ESOL course.

**To make an appointment or if you want further information you can telephone or go into one of the following centres:**

- Należy umówić się na spotkanie w celu przeprowadzenia rozmowy, zanim będzie możliwe rozpoczęcie kursu ESOL. **Aby umówić spotkanie lub uzyskać więcej informacji, można zatelefonować lub udać się do następujących ośrodków:**
- Bir ESOL kursuna başlamadan önce bir görüşme yapmak üzere randevu almanız gerekmektedir. **Randevu almak ya da daha fazla bilgi edinmek için aşağıdaki merkezleri arayabilir ya da bu merkezlerden birine gidebilirsiniz:**
- ينبغي تحديد موعد للمقابلة قبل بدء دورة "الإنجليزية للمتحدثين بلغات أخرى" (ESOL) ولتحديد موعد أو الحصول على مزيد من المعلومات، يمكنك الاتصال هاتفياً أو الذهاب إلى أحد المراكز التالية:
- اس سے پہلے کہ آپ ESOL کورس شروع کر سکیں آپ کو انٹرویو کے لئے ایک ملاقات طے کرنے کی ضرورت ہوگی۔ ملاقات طے کرنے کے لئے یا اگر آپ مزید معلومات حاصل کرنا چاہتے ہیں تو آپ ٹیلیفون کر سکتے ہیں یا درج ذیل مراکز میں سے کسی ایک میں تشریف لا سکتے ہیں:

- The best class for your needs will be discussed during your interview with the tutor. All learners attend classes twice a week and are expected to take national Skills for Life ESOL tests at the end of the course. The fee is £450 for EU students and £858 for non-EU students.
- Classes take place during the day and evenings and you can join at any time. You can study at any of the centres listed above.

**Zajęcia odbywają się w ciągu dnia oraz wieczorem i można dołączyć w każdym momencie. Można uczyć się w każdym z ośrodków wymienionych powyżej.**

**Dersler gündüz ve akşamları yapılmaktadır ve istediğiniz derse katılabilirsiniz. Yukarıdaki merkezlerden herhangi birinde eğitim alabilirsiniz.**

تقام الدراسة خلال فترة النهار والمساء ويمكنك الانضمام إلى أي منها. يمكنك الدراسة في أي من المراكز المذكورة أعلاه.

کلاسیں دن میں اور شام کو لگائی جاتی ہیں اور آپ ان میں کسی بھی وقت میں شریک ہو سکتے ہیں۔ آپ مذکورہ بالا مراکز میں سے کسی میں بھی پڑھ سکتے ہیں۔



## Contact Us

Chippenham Campus:  
**01249 465365**

Salisbury Campus:  
**01722 344200**

Trowbridge Campus:  
**01225 756264**

Warminster:  
**01985 213316**



# English for Speakers of Other Languages

## English for Speakers of Other Languages

### Advanced English Conversation ٤٣

#### Salisbury Campus

Th	22 Sep 2011	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	SAP0600AO
Th	12 Jan 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	SAP0601AO
Th	26 Apr 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	SAP0602AO

#### Trowbridge Campus

We	21 Sep 2011	9:30am-11:30am	10 wks	£88	Ⓞ	£10	TRP0507AO
We	11 Jan 2012	9:30am-11:30am	10 wks	£88	Ⓞ	£10	TRP0508AO
We	25 Apr 2012	9:30am-11:30am	10 wks	£88	Ⓞ	£10	TRP0509AO
Mo	19 Sep 2011	6:30pm-8:30pm	10 wks	£88	Ⓞ	£10	TRE0424AO
Mo	9 Jan 2012	6:30pm-8:30pm	10 wks	£88	Ⓞ	£10	TRE0425AO
Mo	23 Apr 2012	6:30pm-8:30pm	10 wks	£88	Ⓞ	£10	TRE0426AO

### English - Basic Reading and Writing for Speakers of Other Languages ٤٣

#### Chippenham Campus

Th	22 Sep 2011	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	CHP0504AO
Th	12 Jan 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	CHP0505AO
Th	26 Apr 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	CHP0506AO

#### Salisbury Campus

Tu	20 Sep 2011	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	SAP0506AO
Tu	10 Jan 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	SAP0507AO
Tu	24 Apr 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	SAP0508AO

#### Trowbridge Campus

Th	22 Sep 2011	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	TRP0510AO
Th	12 Jan 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	TRP0511AO
Th	26 Apr 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	TRP0512AO

### English Conversation for Beginners ٤٣

#### Trowbridge Campus

Mo	19 Sep 2011	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	TRP0504AO
Mo	9 Jan 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	TRP0505AO
Mo	23 Apr 2012	12:30pm-2:30pm	10 wks	£88	Ⓞ	£10	TRP0506AO
Tu	20 Sep 2011	6:30pm-8:30pm	10 wks	£88	Ⓞ	£10	TRP0513AO
Tu	10 Jan 2012	6:30pm-8:30pm	10 wks	£88	Ⓞ	£10	TRE0422AO
Tu	24 Apr 2012	6:30pm-8:30pm	10 wks	£88	Ⓞ	£10	TRE0423AO

## Wiltshire Enterprise

Accelerate your Performance

### First Aid and Health and Safety

Wiltshire Enterprise (WE) is the business services division of Wiltshire College. WE provide a wide range of training to businesses and individuals to enhance skills and develop staff.

For the full range of training visit

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)

### First Aid Courses

- First Aid at Work (HSE Approved)
- Emergency First Aid in the Workplace (HSE Approved)
- First Aid for Childcare Workers
- 3 Hour First Aid Annual Refresher
- First Aid at Work Re-qualification (HSE Approved)

### Health and Safety courses

- CCNSG National Safety Passport Scheme
- CCNSG Safety Passport Renewal Scheme
- CIEH Conflict Resolution and Personal Safety
- CIEH Principles of COSHH
- CIEH Principles of Risk Assessment
- CIEH Level 2 Award in Health and Safety in the Workplace
- CIEH Level 2 Award in Principles of Manual Handling
- CIEH Conflict Resolution and Personal Safety
- Display Screen Equipment Risk Assessment
- Environmental Awareness
- Fire Marshall/Warden
- Health and Safety Advisory Service
- Health and Safety for Directors
- HSS8/608 Review Health and Safety Procedures in Workplaces
- IEMA Foundation Certificate in Environmental Management/OSH Managing Safety
- NEBOSH Diploma
- NEBOSH Fire Safety and Risk Management
- NEBOSH National General Certificate
- NEBOSH Level 2 Award in Health and Safety at Work
- NVQ Level 3 in Occupational Health and Safety in the Workplace
- NVQ Level 4 in Occupational Health and Safety in the Workplace



## Floristry

### Floristry

**City & Guilds Level 1 Award - Small Hand Tied Designs**   
Warminster Centre

Tu 4 Oct 2011 1:30pm-4:30pm 10 wks £195 WAP0004S0

**City & Guilds Level 1 Award - Traditional Floral Arrangements**

Warminster Centre  
Tu 17 Jan 2012 1:30pm-4:30pm 10 wks £195 WAP0003S0

**City & Guilds Level 1 Award - Creating Floral Wedding Items**

Warminster Centre  
Tu 17 Apr 2012 1:30pm-4:30pm 10 wks £195 WAP2453S0

**City & Guilds Level 2 Award - Decorative Table Arrangements**

Lackham Campus  
Mo 19 Sep 2011 6:00pm-9:00pm 10 wks £195 LAE0007S0

**City & Guilds Level 2 Award - Wired Items (Bridal Designs)**

Lackham Campus  
Mo 16 Jan 2012 6:00pm-9:00pm 10 wks £195 LAE0004S0

**City & Guilds Level 2 Award - Foliage Manipulation and Collage**

Lackham Campus  
Mo 16 Apr 2012 6:00pm-9:00pm 10 wks £195 LAE0047S0

**City & Guilds Level 1 Introduction to Floristry Certificate**

Salisbury Campus  
We 28 Sep 2011 10:00am-1:15pm 30 wks £340 £65 SAP0120F0  
Warminster Centre  
Fr 7 Oct 2011 9:30am-12:45pm 30 wks £340 £65 WAP0007F0

**City & Guilds Level 2 Certificate in Creative Floral Techniques**

Lackham Campus  
We 28 Sep 2011 6:00pm-9:00pm 30 wks £340 £65 LAE0017F0

**City & Guilds Level 2 Certificate in Floristry**

Lackham Campus  
Mo, Tu 12 Sep 2011 9:00am-4:30pm 34 wks £1,355 £165 LAP0037F0

**City & Guilds Level 4 Higher Diploma in Floristry (ICSF)**

Lackham Campus  
We 14 Sep 2011 1:00pm-8:00pm 35 wks £1,240 £240 LAP0036F0

### Flower Arranging

**Flower Arranging - an Introduction**  
Devizes Centre

Mo 7 Nov 2011 10:00am-12:00pm 5 wks £50 £10 DEPO185A0  
Mo 14 May 2012 10:00am-12:00pm 5 wks £50 £10 DEPO186A0

**Flower Arranging for Beginners**  
Warminster Centre

We 18 Apr 2012 10:00am-4:00pm 1 day £33 £10 WAP0180A0

**Flower Arranging on a Budget**  
Warminster Centre

Th 22 Sep 2011 2:00pm-4:00pm 10 wks £88 £10 WAP0190A0

## Food and Drink Including Regulatory

### Catering and Hospitality

**Award in Barista Skills (The Art of Coffee Making)**

Salisbury Campus  
Tu 24 Apr 2012 6:00pm-9:00pm 7 wks £150 SAE5913S0

**Award for Personal Licence Holders**

Salisbury Campus  
Mo 14 Nov 2011 9:00am-4:00pm 1 day £150 SAP0001S0  
Mo 9 Jan 2012 9:00am-4:00pm 1 day £150 SAP0002S0  
Mo 5 Mar 2012 9:00am-4:00pm 1 day £150 SAP0003S0  
Mo 7 May 2012 9:00am-4:00pm 1 day £150 SAP0004S0  
Mo 9 Jul 2012 9:00am-4:00pm 1 day £150 SAP0005S0

**Award in Drugs Awareness for Licensed Hospitality Staff**

Salisbury Campus  
Mo 27 Feb 2012 9:00am-4:00pm 1 day £150 SAP0006S0



**Similar Courses for Business?**

Call 0845 345 2235

Or visit:

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)

## General Interest

### Antiques and Collectables

**Antique Furniture Restoration Workshop**

Trowbridge Campus  
Mo 19 Sep 2011 7:00pm-9:00pm 10 wks £98 £10 TRE0014A0  
Mo 9 Jan 2012 7:00pm-9:00pm 10 wks £98 £10 TRE0015A0  
Mo 23 Apr 2012 7:00pm-9:00pm 10 wks £98 £10 TRE0016A0

## Hairdressing

### Hairdressing

**Barbering Techniques**

Chippenham Campus  
Tu 3 Jan 2012 6:00pm-8:30pm 4 wks £150 CHE0119S0  
Salisbury Campus  
Tu 20 Sep 2011 6:00pm-8:30pm 4 wks £150 SAE0001S0  
Trowbridge Campus  
Th 1 Mar 2012 6:00pm-8:30pm 4 wks £150 TRE0006S0

**Hairdressing NVQ 3\***

Chippenham Campus  
Tu 20 Sep 2011 2:00pm-8:30pm 33 wks £441 £141 CHP0075F0  
Salisbury Campus  
Tu 20 Sep 2011 2:00pm-8:30pm 33 wks £441 £141 SAP0024F0  
Trowbridge Campus  
Mo 19 Sep 2011 2:00pm-8:30pm 33 wks £441 £141 TRP0045F0



# Health and Social Care, Counselling and Personal Development

## Counselling

### Introduction to Life Coaching

Trowbridge Campus

Tu 13 Sep 2011 6:00pm-9:30pm 12 wks £226 TRE0024S0

### Award in Introduction to Counselling Skills CPCAB

Chippenham Campus

Th 1 Mar 2012 6:30pm-9:15pm 12 wks £226 CHE0105S0

Lackham Campus

Tu 8 Nov 2011 9:30am-12:15pm 12 wks £226 LAP0101S0

Fr 2 Mar 2012 9:30am-12:15pm 12 wks £226 LAP0102S0

Salisbury Campus

We 21 Sep 2011 9:30am-12:15pm 12 wks £226 SAP0031S0

We 29 Feb 2012 9:30am-12:15pm 12 wks £226 SAP0032S0

Trowbridge Campus

Th 22 Sep 2011 6:30pm-9:15pm 12 wks £226 TRE0111S0

Th 2 Feb 2012 6:30pm-9:15pm 12 wks £226 TRE0036S0

Warminster Centre

Fr 11 Nov 2011 9:30am-12:30pm 12 wks £226 WAP0101S0

### Certificate in Counselling Skills CPCAB

Lackham Campus

Th 15 Sep 2011 9:30am-4:30pm 15 wks £744 LAP0108S0

Salisbury Campus

Tu 13 Sep 2011 9:30am-4:15pm 15 wks £744 SAP0200S0

Warminster Centre

Mo 12 Sep 2011 9:30am-4:30pm 15 wks £744 WAP0030S0

### Certificate in Counselling Studies CPCAB

Lackham Campus

Th 9 Feb 2012 9:30am-4:30pm 15 wks £744 LAP0107S0

Salisbury Campus

Tu 7 Feb 2012 9:30am-4:15pm 15 wks £744 SAP0201S0

Warminster Centre

Mo 30 Jan 2012 9:30am-4:30pm 15 wks £744 WAP0031S0

## Higher Education

### Foundation Degree in Humanistic Counselling Yr 1

Lackham Campus

We 21 Sep 2011 9:00am-5:00pm 32 wks £900 LAP0035H1



#### Similar Courses for Business?

Call 0845 345 2235

Or visit:

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)

# Horticulture and Garden Design

Some part-time courses follow a Work based Diploma programme and are aimed at students following an Apprenticeship, see page 33.

As these qualifications require evidence directly from the workplace associated with practical competence, it is essential that all students wishing to enrol on a Work based Diploma are employed within the appropriate profession.

For further information contact the **Apprenticeship Team at Lackham Campus** on **01249 466753**.

Your employer may qualify for free or partially funded **OSAT** training, or funding via **Cskills** levy. Please call **0845 345 2235** for further information.

## Garden Design

### Garden History

Lackham Campus

We 18 Apr 2012 7:00pm-9:00pm 10 wks £115 LAE0006S0

### Introduction to Garden Planning and Design

Lackham Campus

We 21 Sep 2011 7:00pm-9:00pm 10 wks £115 LAE0001S0

We 18 Jan 2012 7:00pm-9:00pm 10 wks £115 LAE0002S0

## Gardening for Pleasure

### Garden Design

Devizes Centre

We 25 Apr 2012 7:00pm-9:00pm 10 wks £90 £10 DEE0371A0

### Growing Soft and Top Fruit

Lackham Campus

Mo 19 Sep 2011 7:00pm-9:00pm 10 wks £115 LAE0012S0

### Growing Vegetables and Salads

Lackham Campus

Mo 16 Jan 2012 7:00pm-9:00pm 10 wks £115 LAE0010S0

### Introduction to Gardening Organically

Lackham Campus

Mo 16 Apr 2012 7:00pm-9:00pm 9 wks £105 LAE0013S0

### Gardening - Know Your Plants 1

Devizes Centre

We 2 Nov 2011 10:00am-12:00pm 5 wks £50 £10 DEP0300A0

### Gardening - Know Your Plants 2

Devizes Centre

We 11 Jan 2012 10:00am-12:00pm 5 wks £50 £10 DEP0301A0

### Gardening - the Basics 1

Devizes Centre

We 21 Sep 2011 10:00am-12:00pm 5 wks £50 £10 DEP0350A0

Warminster Centre

Th 22 Sep 2011 10:00am-12:00pm 5 wks £50 £10 WAP0350A0



## Gardening - the Basics 2

Devizes Centre

We 29 Feb 2012 10:00am-12:00pm 5 wks £50 Ⓞ £10 DEPO351A0

Warminster Centre

Th 1 Mar 2012 10:00am-12:00pm 5 wks £50 Ⓞ £10 WAP0351A0

## Plant Care and Maintenance Workshop 1

Lackham Campus

Tu 3 Jul 2012 9:30am-2:30pm 1 day £65 LAP0014S0

## Plant Care and Maintenance Workshop 2

Lackham Campus

Th 5 Jul 2012 9:30am-2:30pm 1 day £65 LAP0015S0

## Horticulture

† Course fee is dependent on individual circumstances

### BTEC Level 3 Certificate in Horticulture (Landscape Design)

QCF Ⓞ Ⓢ Ⓜ

Lackham Campus

Tu 13 Sep 2011 9:00am-4:30pm 34 wks £795 Ⓞ £200 LAP0022F0

### BTEC Level 3 Certificate in Horticulture (Plant Production)

Ⓢ Ⓢ Ⓜ

Lackham Campus

Tu 13 Sep 2011 9:00am-4:30pm 34 wks £795 Ⓞ £200 LAP0051F0

### BTEC Level 3 Certificate in Horticulture (Professional Gardening)

QCF Ⓢ Ⓢ Ⓜ

Lackham Campus

Th 15 Sep 2011 9:00am-4:30pm 34 wks £795 Ⓞ £200 LAP0019F0

### City & Guilds Level 1 Award in Practical Horticulture Skills

Ⓢ Ⓜ

Lackham Campus

We 11 Jan 2012 9:15am-12:30pm 20 wks £235 Ⓞ £80 LAP0018F0

### Level 2 Diploma in Work-based Horticulture

QCF Ⓢ Ⓢ Ⓜ

Lackham Campus

Flexible 18-24 months 36 wks † LAP0012W1

### Level 3 Diploma in Work-based Horticulture

QCF Ⓢ Ⓢ Ⓜ

Lackham Campus

Flexible 18-24 months 36 wks † LAP0002W1

### RHS Level 1 Award in Practical Horticulture

QCF Ⓢ Ⓢ Ⓜ

Lackham Campus

Fr 23 Sep 2011 10:00am-2:30pm 32 wks £430 Ⓞ £95 LAP0008F0

### RHS Level 2 Certificate in Practical Horticulture

QCF Ⓢ Ⓢ Ⓜ

Lackham Campus

Mo 19 Sep 2011 9:30am-3:30pm 30 wks £595 Ⓞ £115 LAP0017F0

### RHS Level 2 Certificate in the Principles of Garden Planning, Establishment and Maintenance (Theory)

Ⓢ Ⓢ Ⓜ

Lackham Campus

Mo 26 Sep 2011 6:00pm-9:00pm 30 wks £555 LAE0015S0

### RHS Level 2 Certificate in the Principles of Horticulture (Theory)

QCF Ⓢ Ⓢ Ⓜ

Lackham Campus

Fr 23 Sep 2011 9:00am-4:30pm 32 wks £740 LAP0037S0

### RHS Level 3 Certificate in the Principles of Garden Planning, Construction and Planting (Theory)

Ⓢ Ⓢ Ⓜ

Lackham Campus

Th 23 Feb 2012 9:00am-4:30pm 15 wks £420 LAP0061S0

### RHS Level 3 Certificate in the Principles of Plant Growth, Health and Applied Propagation (Theory)

Lackham Campus

Th 22 Sep 2011 9:00am-4:30pm 15 wks £420 LAP0060S0



Similar Courses for Business?

Call 0845 345 2235

Or visit:

[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)

## Lip Reading and Sign Language

### Lip Reading

#### Lip Reading - Coping with Hearing Loss

Salisbury, St Thomas's Church Hall

Mo 3 Oct 2011 10:30am-12:30pm 8 wks £37 Ⓞ £10 SAP5028A0

Mo 9 Jan 2012 10:30am-12:30pm 8 wks £37 Ⓞ £10 SAP5029A0

Mo 30 Apr 2012 10:30am-12:30pm 8 wks £37 Ⓞ £10 SAP5027A0

### Sign Language

#### Award in British Sign Language Level 1

Chippenham Campus

We 14 Sep 2011 1:30pm-4:30pm 22 wks £265 Ⓞ £85 CHP0390F0

Trowbridge Campus

Th 15 Sep 2011 9:15am-12:15pm 22 wks £265 Ⓞ £85 TRP0390F0

#### Certificate in British Sign Language Level 2

Chippenham Campus

We 14 Sep 2011 9:00am-1:00pm 25 wks £350 Ⓞ £130 CHP0006F0

Trowbridge Campus

Th 15 Sep 2011 1:00pm-5:00pm 25 wks £350 Ⓞ £130 TRP0392F0



## Literacy and Numeracy

**Confused by commas?  
Puzzled by percentages?**

**Would you like to brush up your literacy and numeracy skills and at the same time:**

- Boost your job prospects by gaining a qualification in literacy or numeracy
- Help your children with their English and maths homework

### Literacy

**Improve your reading,  
writing and spelling**

Every learner on these courses will have an individual learning plan. The course covers everyday tasks such as writing letters and filling in forms as well as helping you to develop more advanced writing skills.

Qualifications include a Certificate in Adult Literacy (Level 1 or 2) or a City & Guilds 3792 in Literacy.

### Numeracy

**Improve your maths**

Every learner on these courses will have an individual learning plan. The course covers everyday tasks such as adding up, taking away, measurements and percentages.

Qualifications include a Certificate in Adult Numeracy (Level 1 or 2) or a City & Guilds 3792 in Numeracy.

To enrol on a Literacy or Numeracy course your skills will need to be assessed prior to starting the course. To make an appointment you can telephone or go into one of the following centres:

**Chippenham Campus: 01249 465365**  
**Salisbury Campus: 01722 344200**  
**Trowbridge Campus: 01225 756264**  
**Devizes: 01380 723989**  
**Warminster: (Literacy only) 01985 213316**

You will need to make an appointment before you can start the course.

**To make an appointment or if you require further information you can telephone or go into one of the campuses or centres.**

## Photography

### Digital Photography

#### Basic Digital Photography

Devizes Centre

Tu	20 Sep 2011	2:00pm-5:00pm	10 wks	£142	Ⓢ	£10	DEP5012AO
Tu	10 Jan 2012	2:00pm-5:00pm	10 wks	£142	Ⓢ	£10	DEP5013AO
Tu	24 Apr 2012	2:00pm-5:00pm	10 wks	£142	Ⓢ	£10	DEP5014AO
Tu	20 Sep 2011	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	DEE5021AO
Tu	10 Jan 2012	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	DEE5022AO
Tu	24 Apr 2012	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	DEE5023AO

#### Creative Digital Photography

Devizes Centre

Th	22 Sep 2011	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	DEE5012AO
Th	12 Jan 2012	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	DEE5013AO
Th	26 Apr 2012	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	DEE5014AO

#### Creative Photography and Portfolio Development

Salisbury Campus

Tu	20 Sep 2011	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	SAE5048AO
Tu	10 Jan 2012	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	SAE5049AO
Tu	24 Apr 2012	6:00pm-9:00pm	10 wks	£142	Ⓢ	£10	SAE5047AO
We	21 Sep 2011	2:00pm-5:00pm	10 wks	£142	Ⓢ	£10	SAP5022AO
We	11 Jan 2012	2:00pm-5:00pm	10 wks	£142	Ⓢ	£10	SAP5023AO
We	25 Apr 2012	2:00pm-5:00pm	10 wks	£142	Ⓢ	£10	SAP5021AO

### Photography

#### Making the Most of your Camera

Trowbridge Campus

Tu	20 Sep 2011	7:00pm-9:00pm	5 wks	£50	Ⓢ	£10	TRE0533AO
Tu	10 Jan 2012	7:00pm-9:00pm	5 wks	£50	Ⓢ	£10	TRE0535AO
Tu	1 May 2012	7:00pm-9:00pm	5 wks	£50	Ⓢ	£10	TRE0536AO


#### Making the Most of your Camera Outside

Trowbridge Campus

Th	31 May 2012	6:30pm-8:30pm	5 wks	£50	Ⓢ	£10	TRE0549AO
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## Skills Pathways

 For Skills Pathways only, this symbol indicates that the Tutor needs to sign enrolment form.

These are part-time courses for adults with learning difficulties and/or disabilities. You can choose one of two different types of courses. Some courses are to help improve your work skills and some are to help you to increase your independent living skills. All are taught in an enjoyable way. You may be asked to discuss your choices with the programme leader to help you to decide which courses would be best for you.

The course fees for Investigating Recreational and Leisure courses are as published, but students on income based benefits who can provide evidence of either:

- Job Seekers Allowance (income based)
- Employment support allowance (work related only)

will NOT pay tuition fees but will pay a concessionary fee of £26.

Numeracy and Literacy courses remain free.

## Entry Level Qualifications - Vocational

### Part-Time Adult Literacy

Chippenham Campus						
Mo	12 Sep 2011	3:15pm-5:15pm	30 wks	FREE		CHP0008FO
Th	15 Sep 2011	3:15pm-5:15pm	30 wks	FREE		CHP0010FO
Salisbury Campus						
Tu	13 Sep 2011	3:15pm-5:15pm	30 wks	FREE		SAP0050FO
Trowbridge Campus						
We	14 Sep 2011	1:00pm-3:00pm	30 wks	FREE		TRP0054FO
Mo	12 Sep 2011	3:15pm-5:15pm	30 wks	FREE		TRP0052FO
Warminster Centre						
Th	15 Sep 2011	10:00am-12:00pm	30 wks	FREE		WAP0010FO

### Part-Time Adult Numeracy

Chippenham Campus						
Tu	13 Sep 2011	3:15pm-5:15pm	30 wks	FREE		CHP0009FO
Salisbury Campus						
Mo	12 Sep 2011	3:15pm-5:15pm	30 wks	FREE		SAP0029FO
Trowbridge Campus						
Tu	13 Sep 2011	3:15pm-5:15pm	30 wks	FREE		TRP0053FO
Th	15 Sep 2011	3:15pm-5:15pm	30 wks	FREE		TRP0064FO
Warminster Centre						
Th	15 Sep 2011	1:00pm-3:00pm	30 wks	FREE		WAP0040FO

## Recreation and Leisure Courses

### Investigating Recreation and Leisure - Art and Craft

Trowbridge Campus						
Tu	13 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	TRP0230A0

### Investigating Recreation and Leisure - Community Living

Warminster Centre						
Th	15 Sep 2011	1:00pm-3:00pm	30 wks	£266	Ⓢ£26	WAP0041FO

### Investigating Recreation and Leisure - Cooking

Salisbury Campus						
Th	15 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	SAP0233A0

Trowbridge Campus						
Th	15 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	TRP0237A0

### Investigating Recreation and Leisure - Craft Skills

Chippenham Campus						
We	14 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	CHP0230A0

### Investigating Recreation and Leisure - DIY

Trowbridge Campus						
Mo	12 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	TRP0232A0

### Investigating Recreation and Leisure - Drawing and Painting

Chippenham Campus						
We	14 Sep 2011	1:00pm-3:00pm	30 wks	£266	Ⓢ£26	CHP0231A0

Trowbridge Campus						
Fr	16 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	TRP0231A0

### Investigating Recreation and Leisure - Photography

Trowbridge Campus						
We	14 Sep 2011	11:15am-1:15pm	30 wks	£266	Ⓢ£26	TRP0233A0

### Investigating Recreation and Leisure - Pottery

Trowbridge Campus						
Th	15 Sep 2011	10:15am-12:15pm	30 wks	£266	Ⓢ£26	TRP0234A0

### Investigating Recreation and Leisure - Relaxation

Trowbridge Campus						
We	14 Sep 2011	1:00pm-3:00pm	30 wks	£266	Ⓢ£26	TRP0236A0

### Investigating Recreation and Leisure - Sport and Leisure

Trowbridge Campus						
Tu	13 Sep 2011	3:15pm-5:15pm	30 wks	£266	Ⓢ£26	TRP0235A0

## Sport, Exercise and Health

### Sailing and Navigation

#### Day Skipper (Shorebased)

Chippenham Campus						
Th	22 Sep 2011	7:00pm-9:00pm	25 wks	£360		CHE0120S0

#### Radio Operator - RYA

Chippenham Campus						
Tu, Th	1 May 2012	6:30pm-9:00pm	2 wks	£150		CHE0001S0



## Teaching and Training

### Initial teacher training

Three general initial teacher training courses are offered:

### Preparing to Teach in the Lifelong Learning Sector (PTLLS)

This is an introductory course for those who are considering a teaching career or those who have had a little experience.

### Certificate in Teaching in the Lifelong Sector (CTLLS)

This course is for teachers whose role is defined as being of Associate status. It includes the PTLLS qualification. A minimum of 30 hours teaching is required.

### Certificate in Education in the Lifelong Learning Sector

This is 2-year University of Bath Spa qualification for those whose role is deemed to be a full teaching role. A minimum of 80 hours teaching each year is required.

### Post Graduate Certificate of Education (University of Greenwich) Yr 1 and Yr 2

Flexible distance learning for those with a degree and in a full teaching role. A minimum of 85 hours teaching each year is required.

### Professional Certificate of Education (University of Greenwich) Yr 1 and Yr 2

Flexible distance learning for those without a degree but in a full teaching role. A minimum of 85 hours teaching each year is required.

### Subject specialist qualifications:

Additional Diploma in Teaching English (Literacy) in the Lifelong Learning Sector and Mathematics (Numeracy).

These courses are at level 5 and designed for people who have already gained a main teaching qualification (PGCE or Cert Ed) and wish to specialise in teaching literacy or numeracy.

**Please note that the PTLLS, CTLLS and subject qualifications are currently subject to national review. The details above and below may change. You will be informed at interview.**

## Teaching and Training

### Additional Diploma in Teaching English in the Lifelong Learning Sector

Trowbridge Campus

Tu 4 Oct 2011 4:00pm-7:15pm 32 wks £673  £73 TRP0067F0

### Additional Diploma in Teaching Maths in the Lifelong Learning Sector

Trowbridge Campus

Tu 4 Oct 2011 4:00pm-7:15pm 32 wks £673  £73 TRP0071F0

### Award in Assessing Competence in the Work Environment

Salisbury Campus

Flexible 1 Aug 2011 12 wks £572 SAP1000F0

### Award in Assessing Vocationally Related Achievement

Salisbury Campus

Flexible 1 Aug 2011 12 wks £572 SAP1001F0

### Award in the Internal Quality Assurance of Assessment Processes and Practice

Salisbury Campus

Flexible 1 Aug 2011 12 wks £572 SAP1003F0

### Certificate in Assessing Vocational Achievement

Salisbury Campus

Flexible 1 Aug 2011 12 wks £572 SAP1002F0

### First Steps in Teaching French in the Primary School

Devizes Centre

Mo 19 Sep 2011 7:00pm-9:00pm 10 wks £90  £10 DEE0249A0

### Next Steps in Teaching French in the Primary School

Devizes Centre

Mo 9 Jan 2012 7:00pm-9:00pm 10 wks £90  £10 DEE0255A0

### CACHE Level 2 Certificate in Supporting Teaching and Learning in Schools

Chippenham Campus

Fr 23 Sep 2011 1:00pm-4:30pm 34 wks £668 CHP0100S0

Fr 23 Sep 2011 6:00pm-9:30pm 34 wks £668 CHE0102S0

Salisbury Campus

Tu 20 Sep 2011 6:00pm-9:30pm 34 wks £668 SAE0001S1

Trowbridge Campus

Th 22 Sep 2011 6:00pm-9:30pm 34 wks £668 TRE0015S0

### CACHE Level 3 Certificate in Supporting Teaching and Learning in Schools

Warminster Campus

Tu 20 Sep 2011 6:00pm-9:30pm 34 wks £668 WAE0102S0

### Preparing to Teach in the Lifelong Learning Sector

Chippenham Campus

Tu 13 Sep 2011 9:00am-11:00am 15 wks £345 CHP0043S0

Tu 17 Jan 2012 6:15pm-8:15pm 15 wks £345 CHE0003S0

Salisbury Campus

Th 22 Sep 2011 6:15pm-8:15pm 15 wks £345 SAE0005S0

Trowbridge Campus

Mo 19 Sep 2011 6:15pm-8:15pm 15 wks £345 TRE0040S0

Mo 26 Sep 2011 9:00am-11:00am 15 wks £345 TRP1111S0

Tu 17 Jan 2011 9:00am-11:00am 15 wks £345 TRP1112S0

Warminster Centre

Th 22 Sep 2011 9:00am-11:00am 15 wks £345 WAP0032S0



## Higher Education

### Certificate in Education in the Lifelong Learning Sector Yr 1

££ £

Trowbridge Campus

Fr 16 Sep 2011 9:00am-12:15pm 32 wks TBC TRP0039X1

### Post Graduate Certificate of Education (University of Greenwich Yr 1)

££ £

Salisbury Campus

Flexible 19 Sep 2011 30 wks £680 SAP7250X1

### Professional Certificate in Education (University of Greenwich Yr 1)

££ £

Salisbury Campus

Flexible 19 Sep 2011 30 wks £680 SAP7200X1

### Foundation Degree Teaching Assistants

££ £

Salisbury

Tu 20 Sep 2011 26 wks £3,375 SAF6600X1



**Similar Courses for Business?**

**Call 0845 345 2235**

**Or visit:**

**[www.wiltshire-enterprise.co.uk](http://www.wiltshire-enterprise.co.uk)**

## Writing and Storytelling

### Creative Writing

#### Creative Writing

Salisbury Campus

Tu 20 Sep 2011 7:00pm-9:00pm 10 wks £90 Ⓣ£10 SAE5073AO

Tu 10 Jan 2012 7:00pm-9:00pm 10 wks £90 Ⓣ£10 SAE5075AO

Tu 24 Apr 2012 7:00pm-9:00pm 10 wks £90 Ⓣ£10 SAE5074AO

#### Creative Writing for the Page, the Stage and Radio

Devizes Centre

Th 22 Sep 2011 10:00am-12:00pm 10 wks £90 Ⓣ£10 DEP0390AO

Th 12 Jan 2012 10:00am-12:00pm 10 wks £90 Ⓣ£10 DEP0391AO

Th 26 Apr 2012 10:00am-12:00pm 10 wks £90 Ⓣ£10 DEP0392AO

Trowbridge Campus

Mo 19 Sep 2011 2:00pm-4:00pm 10 wks £90 Ⓣ£10 TRE0390AO

Mo 9 Jan 2012 2:00pm-4:00pm 10 wks £90 Ⓣ£10 TRE0391AO

Mo 23 Apr 2012 2:00pm-4:00pm 10 wks £90 Ⓣ£10 TRE0392AO

# Employer's Undertaking

For use by Employers in cases where they undertake to pay Tuition fees and/or Examination/Registration fees in respect of their employees.

1. Fill in the form below and get the person responsible for paying the fees to sign it.
2. Take the completed form with your Enrolment form to **Customer Services at any campus, or post them to Wiltshire College Trowbridge, College Road, Trowbridge, Wiltshire BA14 0ES**

For further copies of this form, visit [www.wiltshire.ac.uk/enrol](http://www.wiltshire.ac.uk/enrol)

We accept responsibility for payment of Tuition fees and/or Examination/Registration fees for the named student and agree to be bound by the Wiltshire College Terms and Conditions of Contract.

- We certify that the student is not on a Work Based Learning programme.
- Please fill in one of these certificates for each employee prior to commencement of his/her course.
- Under no circumstances will a student be allowed to enter class without having completed an enrolment form, this form and paid the appropriate fee.
- The College Finance Office will send invoices by post or email as soon as possible.
- The College's payment terms are 14 days after invoice date.
- It is not College policy to offer refunds or waive payment in cases where students leave before the end of the course or change employment.
- The College's full Terms and Conditions of Contract are at [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk)

## Student details

name \_\_\_\_\_

date of birth \_\_\_\_\_

course title \_\_\_\_\_

course code \_\_\_\_\_

## For courses of 8 weeks+

Please provide a contact within your company to let us forward updates on your progress

name of company contact \_\_\_\_\_

job title of company contact \_\_\_\_\_

A substitute for the named student may not attend in his/her place without prior completion of separate Enrolment and Employer's Undertaking forms

## Name and address of employer

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

email for accounts office \_\_\_\_\_

## Authorised signatory

signed \_\_\_\_\_

print name \_\_\_\_\_

status \_\_\_\_\_

date \_\_\_\_\_

contact telephone number \_\_\_\_\_

# Benefit Form 2011-2012 Application for reduction in fees

## Income-based benefits

1. Fill in the form below and take it to your Benefit Office for them to stamp.
2. Take the completed form with your course enrolment form to any Wiltshire College Campus, or post them to the following address: **Customer Services, Wiltshire College Trowbridge, College Road, Trowbridge, Wiltshire BA14 0ES**

You may be asked to confirm you are still receiving benefit shortly before the start of your course and during it.

## Applicant please fill in this section

your name \_\_\_\_\_

date of birth \_\_\_\_\_

address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

course name(s) and code(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- I understand I have to pay the concessionary fee rate as published**

I give permission to my Benefit Office to disclose the required information

signed \_\_\_\_\_

date \_\_\_\_\_

## Benefit office

Please complete this section, stamp, sign and date this form. I confirm that the named applicant is in receipt of one of the benefits listed below:

- Jobseekers' Allowance
- Employment and Support Allowance (Work Related Activity Group only)

date benefit commenced \_\_\_\_\_

signed \_\_\_\_\_

date \_\_\_\_\_

Please stamp here

Thank you for your help.

# Employer's Undertaking

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1. Fill in the form below and get the person responsible for paying the fees to sign it
2. Take the completed form with your Enrolment form to **Customer Services at any campus, or post them to Wiltshire College Trowbridge, College Road, Trowbridge, Wiltshire BA14 0ES**

For further copies of this form, visit [www.wiltshire.ac.uk/enrol](http://www.wiltshire.ac.uk/enrol)



## Benefit Form 2011-2012 Income-based benefit

1. Fill in the form and take it to your benefit office for them to stamp.
2. Take the completed form with your course Enrolment/Learner Agreement form to any Wiltshire College Campus, or post them to the following address:

**Customer Services, Wiltshire College Trowbridge, College Road, Trowbridge, Wiltshire BA14 0ES**

You may be asked to confirm you are still receiving benefit shortly before the start of your course, and during it.





AVT provide Apprenticeships, NVQs, management qualifications, specialist skills and bespoke training solutions for the engineering and manufacturing sectors.

AVT is part of Wiltshire Enterprise, the business division of Wiltshire College.

[www.avonvale.co.uk](http://www.avonvale.co.uk)

T: 01249 661199 E: [info@avonvale.co.uk](mailto:info@avonvale.co.uk)



## Apprenticeships

## Apprenticeships available at Wiltshire College

### Business and Administration

- Accountancy
- Business Administration
- IT
- Team Leading and Management

### Agriculture, Horticulture and Animal Care

- Agriculture
- Agricultural Engineering
- Animal Care
- Game Keeping and Wildlife Management
- Floristry
- Horse Care
- Horticulture

### Engineering, Manufacturing and Technical

- Engineering
- Manufacturing
- Vehicle Maintenance and Repair
- Plant Maintenance
- Small Tool Hire Engineering
- Electro-technical
- Food Manufacture
- Industrial Applications
- Laboratory Technician

### Creative Industries

- Creative and Cultural
- Design Support
- Digital Media

### Construction

- Brickwork

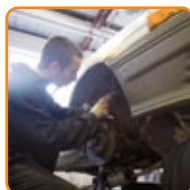
- Carpentry and Joinery
- Glass and Glazing Installation
- Maintenance Operations
- Plumbing
- Painting and Decorating

### Health and Care

- Childcare
- Health and Social Care
- Teaching Assistant

### Retail and Other Services

- Retail
- Hospitality
- Warehousing
- Hairdressing
- Beauty
- Customer Services
- Sporting Excellence (with Team Bath)



We frequently review our apprenticeship provision, so if you can't see exactly what you are looking for, please contact us: **0845 345 22 35**

[apprenticeships@wiltshire.ac.uk](mailto:apprenticeships@wiltshire.ac.uk)

# Who Cares? You Care!

and  
so does

# WeyAC

Quality Assessment since 1993

WeyAC is Wiltshire College's dedicated provider and assessor of Health, Care and Early Years qualifications.

## New QCF courses available in

- Children's and Young People's Workforce
- Health and Social Care
- Leadership and Management in Health and Social Care Services
- Leadership and Management in Children and Young People's Services
- Playwork
- Supporting Teaching and Learning in Schools

## We are also able to offer optional units as professional development to people working in

- Childcare – Level 4 units
- Health and Social Care – Dementia units, Medication units, Palliative Care, Infection Control, Nutrition and Health

## Interested?

T: 01249 465394 E: [weyac\\_team@wiltshire.ac.uk](mailto:weyac_team@wiltshire.ac.uk)

W: [www.wiltshire.ac.uk/weyac](http://www.wiltshire.ac.uk/weyac)



**Wiltshire Enterprise**  
Accelerate your Performance

Wiltshire Enterprise is the business services division of Wiltshire College.

Whether you are looking to enhance your career prospects, change career completely or need to invest in the skills of your staff, Wiltshire Enterprise can help.

Wiltshire Enterprise offers a wide range of training to individuals and businesses

### For businesses WE can:

- Tailor a staff development programme to meet your business needs
- Place individuals on scheduled courses to help fill your skills gaps
- Develop new staff through the Apprenticeship scheme

### For individuals WE can:

- Provide free and impartial advice and guidance on your career development\*
- Help find the best course to meet your needs
- Provide ongoing support to ensure you get the most from your training

**unionlearn**

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\*Careers Advice provided through Nextstep

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*Lackham House*



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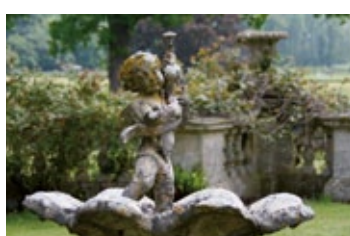
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*For further details, please call*

01249 466831 or visit the Lackham House website at [www.lackham.co.uk](http://www.lackham.co.uk)





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**[www.creativewiltshire.co.uk](http://www.creativewiltshire.co.uk)**

Join the growing creative industries network at  
**[www.mediahubhub.co.uk](http://www.mediahubhub.co.uk)**



## Relax, Refresh, Revive!

**Opening hours** are term-time  
**Monday to Friday – 9.00am to 4.30pm**  
with some evening appointments also available.

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Beauty Salon     Hair Salon  
**01249 465224     01249 465343**

Wiltshire College **Salisbury**  
Beauty Salon     Hair Salon  
**01722 344262     01722 344348**

Wiltshire College **Trowbridge**  
Beauty Salon     Hair Salon  
**01225 756426     01225 756214**



**Wiltshire College's Aspire** hair and beauty training salons are run by students studying on our hair and beauty courses, under supervision from their lecturers.

The Aspire Salons offer a full range of treatments, at temptingly **low prices**.

For a full price list visit our website **[www.aspire-salons.co.uk](http://www.aspire-salons.co.uk)**

Be **pampered** by students **aspiring** to be **hair and beauty** professionals



# Notes

Notes