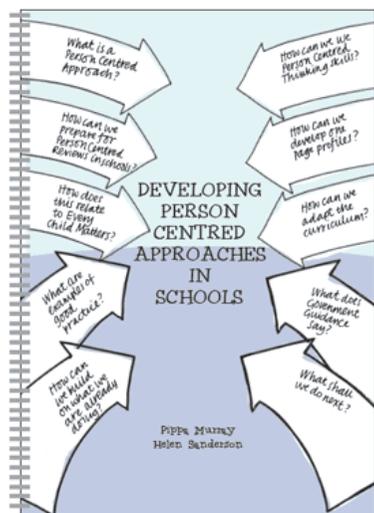


What else do we do?

SEND Lead Workers will continue to be involved in training for families and partners in order to maintain the strong support we give to Wiltshire children and young people with SEND.



For further information

For any queries about Wiltshire's SEND Service or information about supporting children and young people with SEND e.g.

- who should I notify about annual reviews?
- who is the allocated SEND Lead Worker for this child?
- I have a concern about the progress of a child with SEND
- can I request statutory assessment?
- does this child need a SEND Lead Worker?
- we need some support with strategies for a certain child.

Call the Single Point of Contact 01225 757985

SEND Single Point of Contact

For any queries about Wiltshire's SEND Service or information about supporting children and young people with SEND please call the

Single Point of Contact (SPOC)

01225 757985

Calls will be answered by one of our SEND Lead Workers every weekday from 9am to 4.30pm (answerphone will be on during the lunch break). Outside these times you can leave a message; a SEND Lead Worker will get back to you within 48 hours (excluding weekends).

SEND = Special Educational Needs and Disability

You can contact Wiltshire Council in the following ways:

Telephone: 0300 456 0100

Web: www.wiltshire.gov.uk

Information about Wiltshire Council services can be made available on request in other languages and formats such as large print and audio. Please contact the council by telephone 0300 456 0100, or email customerservices@wiltshire.gov.uk

Special Educational Needs and Disability Service

Getting it right for children and young people with SEN and disabilities



For more information please speak to:
the Single Point of Contact (SPOC) Tel: 01225 757985

•Operating hours: 9am – 4:30pm

The SEND Lead Worker in the 0-25 SEND Service

The SEND Lead Worker

.....will act as the key point of contact for children & young people with **SEND (Special Educational Needs and Disabilities)** and their families to help ensure their needs are supported and outcomes met through their My Plan. The service will be person-centred and seek to build resilience so that children, young people and families can plan and make decisions themselves based on the lives they would like to lead.

What is the role of the SEND Lead Worker?

When a child or young person has significant SEN & disabilities the SEND Lead Worker can support and advise the family. They will

- act as a single point of contact for the child/family
- keep practitioners focused on the child/family
- empower the child/young person/family to make decisions and be heard
- coordinate actions agreed by practitioners and the family and avoid potential duplication.

Who are SEND Lead Workers?

Our SEND Lead Workers come from a variety of backgrounds. The core of the team was brought together in January 2014 from staff working as Early Years Inclusion Officers, Statutory SEN Assistant Education Officers, post-16 SEND Personal Advisers and Social Care Customer Advisers. We have been recruiting to the team and have extended the experience within the teams to include staff from Early Years settings, SEN staff from schools and colleges and colleagues with skills and experience in health care. As well as carrying on with 'business as usual' staff are participating in training to ensure that we have a confident and skilled workforce prepared for the changes in delivery from September 2014.

Who is my SEND Lead Worker?

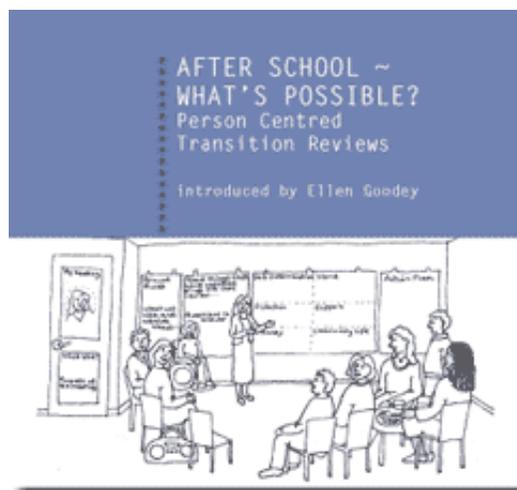
For the moment you should continue to liaise with the person you normally contact.

If in doubt please ring the
SEND Single Point of Contact (SPOC)
01225 757985

We are going through a process of allocating all the children and young people we are currently working with to a SEND Lead Worker so that every family will know who to contact.

We are aiming to have this allocation process completed by the summer and will be able to inform families before the beginning of the Autumn Term.

Schools will also have specific contacts from the SEND Lead Worker team and we will be able to let schools know who their contacts are before the end of the summer term. Meanwhile, please continue to use your usual contacts or ring the SPOC number.



What will the SEND Lead Worker do?

The SEND Lead Worker will not do all the work for the child, young person or family but will coordinate and liaise to make sure things are being done in a timely way. Sometimes another professional will take the lead such as the Health Visitor, Speech & Language Therapist, Social Worker, Teacher (dependent on the child's or young person's needs) but the SEND Lead Worker can always be contacted to check what is happening.

The SEND Lead Worker role will include:

- checking what other services/people are currently involved
- referring the child or young person and their family to other services as appropriate
- considering existing specialist assessments
- ensuring that further assessments are requested as needed
- assessing the child's or young person's needs in discussion with them, schools/settings/other professionals
- attending reviews, Team around the Child (TAC) meeting, professionals meetings as appropriate
- convening and chairing TACs as necessary
- supporting the child/young person/family to access information on the local offer
- discussing options for future pathways
- ensuring that a My Statutory Plan is written which enables the child or young person to be well supported to achieve specific outcomes

The level of SEND Lead Worker involvement will vary according to the child or young person's needs. The SEND Lead Worker is likely to be particularly involved at key transition times.